



Project Management Essentials Level 1

February 16 & 17, 2012
at St. Cloud State University

www.scsutrainning.com/PM1

OVERVIEW

Managing projects successfully is of utmost importance to any type of organization. Project management consists of a group of processes and phases starting from initiation to closure. There are various steps involved in planning, executing, and monitoring and controlling the project.

Essentials of Project Management will provide a framework for individuals who want to explore the field of project management and learn the key aspects of managing successful projects. This short course is based on the Project Management Body of Knowledge (PMBOK) and geared towards providing the audience with the knowledge, skills, and techniques to manage projects in a successful way.

TOPICS

This course will include the following topics:

- Introduction to Project Management
- Project Management Processes that include:
 - ◆ Project Initiation
 - ◆ Project Planning & Scheduling
 - ◆ Project Execution
 - ◆ Project Monitoring & Control
 - ◆ Project Closure
- Project Time Management
- Project Risk Management
- Project Communications Management

WHO SHOULD ATTEND?

This short course is designed for anyone who wants to learn about project management. If you are new to project management or need to know the project management processes, this course is right for you.

This course offers 16 hours of Project Management education. Project Management education is required to sit for various certification exams such as the CAPM® or PMP®.

When: February 16 & 17, 2012

Time: 8:30 a.m. - 4:30 p.m.

Where: SCSU Welcome Center
355 5th Avenue, St. Cloud

Cost: \$499 Early Bird Registrations by February 2, 2012

\$525 Regular Registrations after February 2, 2012

Register: www.scsutrainning.com/PM1

Also offering:

Understanding Microsoft Project, January 19 & 20

Understanding the Project Management Body of Knowledge, March 15 & 16

Bundle two or more of our
Project Management offerings &
SAVE!
See website for details.

Questions? Contact Tammy@scsutrainning.com or 320.308.4252.
Visit our website to register or for more information:

www.scsutrainning.com/PM1