

Upcoming Workshops & Trainings

ACCIDENTAL TRAINER

Fridays, September 10, 17 and 24, 2010

This workshop will show you how to make dry content interesting, capture your audience's attention and keep students engaged and interested during your training sessions. It is divided into three half-day sessions & will cover all three basics of exceptional learning events: Design, Facilitation, and Evaluation.

Workshop Details: www.scsutrainning.com/Trainer

PHR – SPHR HUMAN RESOURCES CERTIFICATION

September 13 - December 6, 2010

This workshop features the SHRM Learning System Course: An intensive 12 week program designed for individuals seeking certification as a Professional in Human Resources (PHR) or Senior Professional in Human Resources (SPHR). The curriculum covers the HR Certification Institute Body of Knowledge and includes application exercises that develop specific competencies and decision-making skills.

Workshop Details: www.scsutrainning.com/HRCERT

HUMAN RESOURCE ESSENTIALS

September 14, 21 and 28

This workshop teaches you the skills needed to confidently face today's complex HR situations and handle compliance issues within your organization. It covers subjects such as: Human Resource Management, Employment Law, Recruitment and Selection, Compensation and Benefits, Employee Development and Performance Management.

Workshop Details: www.scsutrainning.com/HRE

MANAGEMENT & SUPERVISION CERTIFICATE

September 15 - November 10, 2010

This program will develop basic supervisory skills or prepare employees for supervisory positions. It centers on skill development through self-assessment, descriptions and demonstrations of correct behavior/actions, role-playing, observation models of correct behavior and skills used correctly, feedback and assignments that can be employed on the job.

Workshop Details: www.scsutrainning.com/MGMT

PROJECT MANAGEMENT ESSENTIALS - LEVEL 1

October 21 and 22, 2010

This course is designed for anyone who wants to learn about project management. If you are new to project management or need to know the project management processes, this course is right for you. *This course offers 16 hours of Project Management education. Project Management education is required to sit for various certification exams such as the CAPM® or PMP®.*

Workshop Details: www.scsutrainning.com/PM1

UNDERSTANDING MICROSOFT PROJECT

November 18 and 19, 2010

This workshop will provide participants with hands-on experience with MS Project software. This course is based on the Project Management Body of Knowledge and will equip the individuals with an insight to create, update, and control projects.

Workshop Details: www.scsutrainning.com/MSProject

STARTING A BUSINESS

Fall 2010

This program helps you develop a business concept and take it through each step of the business planning process. Through readings and research, activities and action steps, you will plan and analyze your entrepreneurial vision by creating a thoroughly researched and tested business plan.

Workshop Details: www.scsutrainning.com/Start

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