

**ELEMENTARY EDUCATION K-8 MAJOR & LICENSURE PROGRAM**  
**ST. CLOUD STATE UNIVERSITY**  
**Department of Teacher Development (320-308-3007)**

The program described in this booklet prepares students for the Minnesota teaching license for grades K-8. The license requires a content specialty for grades 7 and 8 in addition to the work for grades K-6. After reading this information, you are encouraged to meet with an elementary education major advisor in the Department of Teacher Development (EB A-132).

The program in this booklet applies to students entering the major after January 1, 2005. Additional changes are expected within the next year so check with the Office of Teacher Development before finalizing plans for elementary Education courses.

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## Program Overview

The Elementary/K-8 education major is 87 semester credits. SCSU's Elementary/K-8 education major and licensure program are the same. An academic minor for elementary education students is not required, although students are encouraged to select additional courses to increase their background knowledge and competency in their specialty area or to enrich their personal and professional development.

The majority of the courses you take in the Department of Teacher Development occur during the junior and senior years. Prior to that time you'll need take a number of prescribed General Education classes and 26 credits of Related Content in a number of departments across campus (Please see page. 20 for complete course descriptions) and approximately 15 credits in your Specialty Area.

### Freshman and Sophomore Years - General Education Courses

Most of the classes you take in your freshman year are general education classes. The Elementary Education major uses a number of the general education course as pre-requisites to courses taken later in the program. Please take special note of the courses listed below as you choose your general education courses

- ◆ ***MATH 193, Math 112 (for students intending to do the math specialty area), or equivalent is a pre-requisite for Math 330.*** The Mathematics Department requires a grade of C or better in the pre-requisite in order to move on to the next course. Please do not attempt to substitute another Math course without first getting it approved by an instructor in the Math Department. If you have questions about Mathematics courses, contact the Mathematics Department (320-308-3001) to arrange a meeting with a math ed advisor. We recommend taking Math 193 or 112 as early as possible as they are the pre-requisite for other classes in our program.
- ◆ ***MUSM 100 or consent of instructor is a pre-requisite for MUSE 201.*** Muse 100 counts as a General Education course in Area A, on the left side. If you have significant background in music this pre-requisite can be waived. Please contact Dr. Marcelyn Smale (320-308-2285) in the Music Department for an assessment interview to waive MUSE 100.
- ◆ ***General Computer Competency is required for admission to Teacher Education and is a pre-requisite to IM 421.*** Competency can be demonstrated by taking a or by taking one of the courses listed below The procedure for taking the test is included on page 21 of this booklet. To fulfill this competency you can take IM 260 (a general education course in Area A, on the right side), CAN/CSCI 169 (a General Education class in Area B on the left side) or ETS 157 (a General Education class in Area B on the right side). If you don't need one of these General Education courses you could also take IM 245 (3 cr) or IM 442 (1 cr) to meet this competency requirement.
- ◆ ***SPED 203 and HURL 497/498 are Diversity courses and are required as a part of the Elementary Education major.*** As such Elementary Education majors will need to take only a Racial Issues course(not in Human Relations) to complete the diversity requirement.
- ◆ ***Elementary Education students do not need to take a Lab Science course as Science 226 and 227 combined meet this requirement (effective Fall 2005).***
- ◆ ***Elementary Education students only need to take one course in AREA C, on the left side.*** We recommend that this course be a Racial Issues (not in HURL) course, as it will fulfill two requirements simultaneously. The General Education Waivers Policy allows for waiver of 3 credits in CEEP (on the left side) because you will take CEEP 262 and 361. SPED 203 fulfills your other area C requirement.

## **Sophomore and Junior Years - ED 200, Related Content and Specialty Areas**

Once you have completed (or have nearly completed) the General Education program you can begin taking Related Content courses and the courses in your Specialty Area. St Cloud State currently offers specialties in Math, Science, Social Studies and Language Arts. Please see page 23 for complete list of Specialty Area courses and prerequisites. A specialty in World Languages is also available although it requires a significantly larger number of credits than the other Specialty areas.

During your sophomore year you should also take ED 200, our Introduction to Education course. A GPA of 2.5 is required for admission to this course, and you cannot be admitted into the Elementary Education major until the course has been completed.

The PPST test is required for all Education classes other than ED 200 so it is a good idea to get this requirement out of the way as early as possible. PPST information can be found on page 9 or at [www.ets.org](http://www.ets.org)). It is also important to begin the Math courses (Math 193 or 112 and Math 330) as early as possible as these courses can often be a stumbling block for students.

- ◆ ***No student teaching placements will be sought for a student until these courses have been completed. As such these math courses need to be completed at least one full semester before student teaching.***

**Additional Information about the PPST (Praxis 1) can be found at <http://www.ETS.org/praxis/index.html> or by calling 1-800-967-1100**

**Passing Scores and other information on the on the PPST (Praxis 1) can be found at [www.education.state.mn.us/html/intro\\_teacher\\_test\\_req.htm](http://www.education.state.mn.us/html/intro_teacher_test_req.htm)**

## **Junior Year - Blocks One and Two**

During your Junior year you will take two consecutive, half-day blocks of classes. The first block consists of ED 315 - Kindergarten/Primary Education, ED 310 - Children's Literature, and IM 421- Media Materials and Methods of Instruction (Demonstrated Computer Competency is a pre-requisite for this course). The second block consists of ED 305 - Curriculum and Instruction, ED 416 - Middle School, MUSE 201- Teaching K-8 music (Music 100 or waiver is a required pre-requisite for this course) and ART 396- Visual Arts for Elementary School Classrooms. Both Block One and Block Two are offered in both the morning and afternoon sections

We have created these blocks in order to provide for 3-4 hour blocks in public school classrooms. In the second part of each semester you will spend 4-5 weeks in a public school classroom instead of coming to class. Students registering for the morning blocks are required to keep 8 AM to Noon open, 5 days a week to leave time available for the field placement; students registering for the afternoon blocks are required to keep Noon to 4 PM open, 5 days a week to leave time available for the field placement.

- ◆ ***Students intending to complete the Science Specialty or the Math Specialty are encouraged to register for morning blocks as the Science and Math Specialty courses are typically offered afternoons and evenings***
- ◆ ***Admission to the Elementary Education major, the PPST, a GPA of at least 2.75, and a grade of C or better in all required major courses are required for admission to Block One.***

### **Senior Year - Blocks Three and Four**

The senior year of the Elementary Education program consists of 2 consecutive full time blocks of classes. Block 3 consists of Ed 407 (Math Methods), ED 408 (Reading/Language Arts 1), Ed 412 (Social Studies methods and ED 420 (Student Teaching 1). Block 4 consists of ED 409 (Reading/Language Arts 2), Ed 411 (Science Methods) Ed 413 (Classroom Management), ED 414 (Foundations of Education) and ED 422 (Student Teaching 2)

- ◆ ***All other classes in the Elementary Education program must be completed prior to taking Block 3.***

Blocks Three and Four provide for approximately 8 weeks of classes and 8 weeks in schools. Some sections might do this in two discrete blocks whereas others may move back and forth between campus and schools. In either event, all sections will provide for an extended period of student teaching. Blocks Three and Four are offered in both Fall and Spring Semesters. It is not necessary to begin Block 3 in Fall semester.

- ◆ ***Both Blocks 3 and 4 require a “full time,” 8 AM - 4 PM commitment, 5 days per week for the entire semester. You are not allowed to take any other classes during these blocks.***

We also recommend that students not hold a job during Blocks 3 and 4. Both the classes and Student Teaching require a full time commitment, and whereas the in class time might be contained between 8 AM and 4 PM, student teachers often need to spend both early morning and late evening hours in preparation in addition to the time spent at school. Although it is not always possible to do so, we believe students are more likely to have a more successful student teaching experience if they can avoid having to work outside of school during this period.

- ◆ ***Students enrolled in either Block 3 or 4 during Fall semester are required to attend workshop week” at their student teaching sites. Workshop week typically begins around the 21<sup>st</sup> of August.***

## Advising

During your first semester on campus you will need to meet with an advisor to make tentative plans for your general education program. During this first meeting the advisor will also review the K-8 program with you, introduce you to available options and help you to choose appropriate pre-requisite courses. Once you have completed approximately 30 credits you will need to complete a “degree plan.” The plan will lay out all of the courses you need to take and the approximate semester in which you plan to take them. Although you are not required to follow the plans exactly as listed, this information helps you to know what you will need to do each semester, and helps us to insure that an appropriate number of sections of required classes are offered when students need them. Worksheets for planning both your General Education program can be found on pages 32-40 of this booklet

- ◆ ***Students with more than 30 credits will not be given access codes for priority registration until they have completed a degree plan***

Once you have identified yourself as an Elementary education major you will be assigned a permanent advisor. Your permanent advisor will help you apply to the major, provide advice about programs and specialty areas, sign your application for student teaching and any appeal forms you need to file, and provide advice and counsel on any other matters pertaining to the Elementary/K-8 Education program. If you can't make arrangements to see your permanent advisor you may also come for advising during “open” advising times scheduled before registration each semester.

### Student Responsibilities

It is your responsibility to meet with an elementary faculty advisor prior to advance registration. Times and locations are posted in the Teacher Development Office (EB A-132). You will need to review your degree plan with your advisor to obtain a signature prior to advance registration each semester. The signed form should be turned in to the TDEV Office (EB A-132) each semester to receive your access code. After you have been admitted to the elementary major, you no longer need an access code to advance register. (If you already have a Baccalaureate Degree, you do not need an access code.)

- ◆ ***University policy does not allow us to provide registration access codes over the phone***

### Pre-registration and Declaration of Major Policy

Students who have completed 90 semester credits at SCSU and have not been admitted to a major or a B.E.S. degree will not be allowed to advance register by credit priority.

Transfer students who have completed 60 or more semester credits at other institution(s) before admission to SCSU, have completed 30 or more semester credits at SCSU, and have not been admitted into a major or B.E.S. degree program will not be allowed to advance register. Please see an advisor for an exemption from this policy if needed.

## **Admission Requirements**

Once you have been admitted to SCSU there are five separate steps required for admissions to various levels of our program.

### **Step One – Declaration of Intended Major**

This may have been completed at the time you applied to SCSU. However if you have not been receiving your access code from Teacher Development (or aren't sure if you are recorded as an intended Elementary Education major) please go to Records and Registration (AS 118) and inform them that you are an intended Elementary Education major. This will insure that your access code and a copy of your grades will come to us each semester

### **Step Two - Admission to the Elementary Education/K-8 Major**

Once you have completed ED 200 and minimum of 12 credits at SCSU you may apply to The Elementary Education/K-8 major. In order to apply you'll need to have completed the following requirements;

- a. Completion of ED 200 with a grade of "C" (not C-) or higher.
- b. Documented Completion of the PPST (see page 10 for details)
- c. A grade of "C" (not C-) in all previously completed major program courses
- d. GPA of 2.75 or greater

Once these pre-requisites are completed you should meet with an advisor to complete the major application form. The form requires you to list all completed General Education and major program courses and the grade you received on each course as well as requiring you to indicate when you plan to complete all remaining courses. Once the completed form is signed by you and your advisor it is reviewed and signed by the department chair and forwarded to records and registration. Once this process is complete you will be notified that you have been "admitted" to the Elementary Education major.

- ◆ ***Elementary education major application forms are available in Teacher Development Office (EB - A132).***
- ◆ ***A GPA of 2.75 or better is required for admission to all Teacher Development elementary education courses other than ED 200.***

### **Step Three -Admission to the Teacher Education Program**

After being admitted to the elementary education major, students need to be admitted to Teacher Education. You apply to the Teacher Education program for through the Dean's Office in the College of Education (EB - A110). The requirements for admission to Teacher Education are as follows:

- a. A grade of "C" or better in each of the following courses: ENGL 191, Introduction to Rhetorical and Analytical Writing SPC 192, Introduction to Speech Communication
- b. Proof of having taken the Pre Professional Skills Test (PPST) in reading, mathematics, and composition. (Applicants must reach acceptable levels of proficiency in order to be recommended for licensure; individual sections of the test may be retaken).
- c. An overall grade point average of 2.50 (on a 4-point scale) or higher in all course work completed. This requirement must be met by all transfer students who apply for admission to teacher education regardless of previous degree status.
- d. 36 semester hours of course work, with at least 12 semester hours completed in residence at St. Cloud State University.
- e. Demonstrated Computer Competency, either by "test out" or by completion of one of the following courses IM 260 , IM 245. IM 442, CSCI/CNA 169, ETS 157 (Information on the Computer Competency can be found on page 22)
- f. Admission to the Elementary/ K-8 major or licensure program.

- ◆ ***The college reserves the right to consider as part of admission to student teaching those personal qualities, general health, scholastic achievement, conduct, or other standards seen as appropriately related.***
- ◆ ***Application forms and information regarding admission to the Teacher Education program are available in the Dean's Office in the College of Education (EB A-110).***

#### **Step 4 –Admission to Student Teaching**

Admission to student teaching requires the previous three steps as well as a number of other requirements. The essay portion of the student teaching application will begin as a part of Ed 200. The requirements for admission to student teaching are as follows:

- a. Admission to the Elementary Education/K-8 Major or licensure program and Teacher Education
  - b. Overall grade point average of 2.75 or higher.
  - c. Grade of "C" or better (not C-) in all required major courses.
  - d. CPR/First Aid Certification
  - e. Completed student teaching application by the deadline date.
  - f. Completion of all Incompletes and Appeals, and removal of all grades below C in required major courses by October 15<sup>th</sup> or February 15<sup>th</sup> in the semester immediately prior to student teaching
  - g. Recommendation for student teaching by the Department of Teacher Development
- ◆ ***Information meetings for Application to Student Teaching are held each semester by both the Department of Teacher Development and the Office of Clinical Experiences. Announcement of the meetings will be posted in the Education Building. Please check with OCE for application deadlines for particular semesters. Incomplete materials will not be processed for student teaching placements.***
  - ◆ ***For Application Materials and Additional information please contact the Office of Clinical Experiences in EB B120 or at [www.stcloudstate.edu/oce](http://www.stcloudstate.edu/oce)***

#### **Step Five – Application for License**

Once you have completed the Elementary Education/K-8 program, and graduated with at least a Bachelors degree you may apply for a Minnesota Teaching License. Applications are available in and submitted to the Office of Records and Registration in AS 118. The following requirements must be met for you to eligible for a license:

- a. Completion of the Elementary Education/K-8 program with a grade of C (not C-) or better in all required courses.
- b. Passing scores on the PPST and Praxis 2 tests in Pedagogy, Elementary content, and your Specialty Area. For more information on these tests go to [WWW.MN.ED.GOV/](http://WWW.MN.ED.GOV/) or [WWW.ETS.ORG](http://WWW.ETS.ORG)
- c. A criminal background check

Study Guides and Content Information for the Praxis II test can be found at <http://www.ets.org/praxis/prxorder.html> - guides

## **Pre-Professional Skills Test (PPST)**

The PPST (also known as Praxis 1) is a basic math, reading and writing assessment, and is required for licensure in Minnesota. Proof of having taken the PPST is required before students can register for most professional education courses at 300 and 400 levels. Passing scores are not required for registration; however, they are required to receive a teaching license. Paper and pencil testing is available on a limited basis. Information regarding the PPST at SCSU is available in Education Building, Room A-110. Computer testing is available weekly on campus.

**When:** Monday through Thursday at 9:00 am  
Monday and Thursday at 4:30 pm  
Other times available upon request

**Where:** Atwood Memorial Center Room A219

For Further Information or to register call (320) 308-5456

**Additional Information about the PPST (Praxis 1) can be found at <http://www.ETS.org/praxis/index.html> or by calling 1-800-967-1100**

**Passing Scores and other information on the on the PPST (Praxis 1) can be found at [www.education.state.mn.us/html/intro\\_teacher\\_test\\_req.htm](http://www.education.state.mn.us/html/intro_teacher_test_req.htm)**

## **Appeals and Complaint Processes**

The Department of Teacher Development is committed to principles that govern democratic institutions. Among the basic rights of individuals in a democratic society/institution is the right to due process. In an attempt to provide students with a process that would ensure their rights, the department has established an appeals committee. The committee serves to hear and make decisions about student concerns regarding matters of fairness and equity. Other student complaints may be processed through the SCSU's approved Complaint process, or through the Lead Investigator's Office as appropriate.

### **Teacher Development Appeals**

Students who think they have been unfairly treated can present their case to the Appeals Committee for resolution. The committee deals with matters related to program. It does not hear complaints/requests about faculty-student or student-student concerns. Appropriate areas of concern include, but are not limited to, admission requirements and grading.

The committee makes decisions in the absence of department policy, when department policy is not clear, and/or when the particular circumstances of an individual case warrant an exception to department policy. Student Appeal forms are available in the Teacher Development Office EB A-132. The complete process for Grade appeals can be found at [www.stcloudstate.edu/studenthandbook/code/grading.asp](http://www.stcloudstate.edu/studenthandbook/code/grading.asp)

### **Student Complaints**

Complaints/requests about faculty-student or student-student concerns should be processed through the University Complaints process. This process was designed to insure that both students and faculty are protected and treated fairly as the process proceeds.

In brief, the process starts with the student seeking to personally resolve the concern with the faculty person. If this is not successful, a formal complaint may be made through the department. This part of the process requires that the complaint be put in writing and the attempts to resolve the concern with the faculty member recorded. Once this is done the department mediator will attempt to help resolve the problem. The concern may be forwarded to the Associate Dean only if the intervention of the department mediator does not resolve the problem.

Complaint forms are available in the Teacher Development Office and the complete process may be accessed at [www.stcloudstate.edu/studenthandbook/code/handling.asp](http://www.stcloudstate.edu/studenthandbook/code/handling.asp)

### **Discrimination Complaints**

Discrimination Complaints are handled through the Office of the Lead Investigator. If you believe you have been discriminated against based on protected class status please contact Nancy Jesse at 308-320-0135.

## Financial Aid

### Financial Need

Several federal, state and university aid programs exist to help St. Cloud State University students. Most aid programs require that the student demonstrate financial need. The family, including the student, is expected to make a realistic effort to contribute toward the cost of the student's education. Financial need is the difference between the universities's cost of attendance and the expected contribution from the family's resources. Many scholarships are awarded on the basis of academic excellence or talent and do not require that the student demonstrate financial need in order to qualify. Loans not based on need are also available.

### Types of Financial Aid

There are three basic types of aid and students may receive a combination of these types to meet their financial need.

**Gift aid** is money that does not have to be repaid. This includes grants and scholarships.

**Work aid** is money that is earned through on- and off-campus employment.

**Loan aid** is money that is borrowed in the form of long- and short-term loans and must be repaid.

**Additional information and application materials are available at the Financial Aid Office, AS 106, or at <http://www.stcloudstate.edu/financialaid/>**

### Scholarship opportunities for teachers

A number of scholarships for Elementary Education students are awarded through the Department of Teacher Development each year. Applications and scholarship information are available in the Teacher Development Office EB A-132 with applications usually due by February 1<sup>st</sup>.

## **The Elementary Education/K-8 Program**

The Elementary Education/K-8 program has four main components: General Education Courses, Related Content courses, Specialty Area courses and Education courses. The pre-requisites and other requirements for each area will be discussed separately below.

### **The SCSU General Education Program and The Elementary Education Major**

Depending upon your background and choice of specialty area, there are a number of requirements for Elementary Education majors within the General Education program. Please choose your general education courses with the following in mind.

1. Students who complete their entire programs at SCSU are required to complete the SCSU Semester Based general Education Program described on pages 13 -17. Students who transfer to SCSU and still need to complete a General Education program have the option of completing the SCSU program or the MN Transfer Curriculum described on pages 18-19. If you are a transfer student please turn to the "Information for Transfer Students section on page 30 for additional information.
2. Math 193 or Math 112 are required pre-requisites for Math 330 (a required math course). Math 112 is required of students choosing the math specialty area.
3. MUSE 100, or demonstrated competency in Music is a pre-requisite for MUSE 201 (a required music course). Instructions for demonstrating competency in music can be found on page 21.
4. Technology Competency is required for admission to Teacher Education and as a prerequisite for IM 421 (a required media course). Competency can be demonstrated by taking one of the following general Ed courses: IM 260, CNA/CSCI 169 or ETS 157. Competency can also be demonstrated by completing IM 245 or IM 442 (these are not Gen Ed courses) or by completing a competency test. Directions for taking the competency test and a list of the competencies can be found on page 22
5. Students completing the Communication Arts and Literature Specialty area may waive 3 General Ed credits in English on the left side in Area A.
6. Students completing the Math Specialty area may waive 3 General Education credits in Math on the right side in Area B
7. Elementary Education students need only to take one Racial Issues course (not in Human Relations) in order to complete Area C
8. Students completing the Social Studies Specialty area may double count History 109 or Soc 268 as fulfilling both the Racial Issues requirement and as a course within the Social Studies Specialty Area.
9. The lab science requirement for all Elementary Education students is filled by Science 226 and 227 beginning Fall 2005

**Completing the appropriate Elementary Education/General Education Worksheet on pages 34 to 39 will help to insure that all of the general education requirements are appropriately met**

## **The General Education Program**

The general education program is the liberal arts part of your degree. This distinguishes a college degree from a career training program. It encourages broad educational experiences and provides the opportunity for students to explore their interests. Equaling about one-third of the total credits required for the baccalaureate degree, it provides for the development of transferable skills which apply to all career choices. Skills emphasized include communication, research methods, critical thinking and analyzing and synthesizing information. Students should expect their general education program to:

1. Contribute to their competency in university-level academic skills;
2. Provide for exploration of subjects outside a student's major and minor and demonstrate the interrelatedness of traditional disciplines.
3. Develop and extend their capacity for inquiry and critical judgment.
4. Promote their involvement in the examination of human values.
5. Afford a realistic appreciation of the lives of people from cultures and situations other than their own.

General education courses are offered at all levels of the undergraduate experience, including the junior and senior years. All students are encouraged to work closely with their academic adviser to select the most appropriate general education program and to assure that the basic requirements have been met.

**Transfer students.** Students who transfer with an Associate of Arts degree have satisfied the general education requirements. Completion of another institution's Minnesota Transfer curriculum requirements will also satisfy the general education requirements. Associate of Science and Associate of Applied Science degrees do not meet the general education requirements, though individual courses will be evaluated to determine if they meet general education requirements.

### **SCSU Semester-Based General Education Program**

General education courses are identified by a dagger (+) in the course description section of the Undergraduate bulletin.

#### **I. Core (16 semester credits)**

##### **CORE 1\*: ENGL 191 Introduction to Rhetorical and Analytical Writing**

ENGL 198 and ENGL 291 have been approved as substitutes for the core general education requirement in English

##### **CORE 2: CMST 192 Introduction to Communication Studies**

##### **CORE 3: \*MATH 193 Mathematical Thinking**

Several courses in mathematics have been approved as substitutes for the core general education requirement in mathematics and statistics. For Elementary Education students the only class that can be used in place of Math

193 is Math 112. Math 112 is required for students intending to complete the Math Specialty area.

##### **CORE 4: PHIL 194 Critical Reasoning**

##### **CORE 5: Democratic Citizenship: CMTY 195, ECON 195, HIST 195, POL 195, SOC 195, SW 195)**

**Additional Information on General Education Competency Requirements can be found at <http://bulletin.stcloudstate.edu/ugb/gened.html>**

## II. Distribution (minimum of 24 semester credits)

In two areas, take nine credits, at least six credits from departments in the left-hand column and no more than four credits from departments in the right-hand column. All nine may come from departments in the left-hand column. No more than 4 credits may be taken from any department. In one area, take six credits, all from departments in the left-hand column. This "short" area must be approved by your adviser. No more than 4 credits may be taken from any department.

### AREA A: HUMANITIES AND FINE ARTS

*Diversity (MGM) courses are underlined and in bold*

Choose 6-9 credits from the following:

Art: 130, **131**  
Communication Studies: 212, 221, 241, 322, **332**  
Community Studies: **222**  
Dance: 142, **341**  
English: 184, 198, 201, 202, **203**, **215**, **216**, 291  
Film Studies: 175, 260  
Foreign Language: (*may count two courses in sequence for general education credit*) 101, 102, 201, 202; FREN 101, 102, 110, 201, 202; GER 101, 102, 110, 201, 202; JPN **101**, **102**; RUSS 101, 102, 201, 202; SPAN 101, 102, 201, 202  
HUMS 250  
Music: MUSM 100, 101, 111, 123, **125**, 126, MUSP 101, 102, 103, 161, 167 Private Lessons: 110-410, 112-412, 114-414, 116-416, 118-418, 120-420, 122-422, 124-424, 126-426, 128-428, 130-430, 132-432, 134-434, 138-438, 140-440, 142-442, 144-444, 146-446, 148-448; Ensembles: 151-164, 258, 360  
Philosophy: **111**, 112, **211**, 212, 484  
PESS: **125**  
Theatre: 125, 148, 270

No more than 4 credits from the following:

Communication Disorders: 130, 171, 220  
Information Media: 104, **204**, 260  
Mass Communication: **146**, 220, 273, 274, **275**  
Reading: 120  
Religious Studies **100**

### AREA B: NATURAL SCIENCES

*Diversity (MGM) courses are underlined and in bold Lab courses are indicated with an asterisk \**

Choose 6-9 credits from the following:

**Include one laboratory course**

Biological Sciences: 101, 102\*, 103\*, 104, 105, **106**, **107\***  
Chemistry: 101, 105, 140\*, 207\*, 210\*  
Computer Networking and Applications: 169 (same as CSCI 169)  
Computer Science: 169 (same as CNA 169)  
Earth Science: 104\*, 105\*, 106, 109\*  
Physics/Astronomy: PHYS 101, 103\*, 208; ASTR 106\*, 107, **120**  
Aviation 101, 103, **107**

No more than 4 credits from the following

:

Electrical and Computer Engineering: 101, 102  
Environmental & Technological Studies: 157, 182, **183**, 185, 186, 260  
Mechanical & Manufacturing Engineering: 101  
Mathematics: 105, 171, 211

## AREA C: SOCIAL AND BEHAVIORAL SCIENCES

*Elementary Education Majors need only complete one Racial Issues course to complete Area C. All other area C requirements are fulfilled by required major courses.*

Choose 6-9 credits from the following:

Anthropology: **150, 159**, 165, 198, **240**  
Area Studies: (AFST **250**; CMTY **111, 222**, 266, **470**; EAST **250**, 363, 364; LAST **250, 350**; SOV **100**)  
CEEP: 101, 384 (same as CPSY)  
CPSY: 101, 384 (same as CEEP)  
Economics: 201, 205, 206, **350**, 381  
Ethnic Studies: **201, 205, 210, 215, 220**  
Geography: **101, 111**, 273, 275, 372  
GERO: 208  
History: 101, 105, **106, 109**, 140, 141, **150**, 210, 211  
Human Relations: **102, 105**  
Political Science: 101, 251, **337**  
Psychology: 115, **225**, 240, 325  
Social Science: 104, 204, 301, 460, 470  
Sociology: **111**, 160, **268**, 277

### DIVERSITY (MGM) COURSES

AFST 250  
ANTH 150, 159, 240  
ART 131  
ASTR 120  
AVIT 107  
BIOL 106, 107  
CFS 260  
CJS 111  
CMST 332  
CMTY 111, 222, 470  
COMM 146, 275  
DANC 341  
EAST 250  
ECON 350  
ED 250, 374  
ENGL 203, 215, 216  
ETHS 201, 205, 210, 215, 220, 350

### RACIAL ISSUES (RIS) COURSES

CMTY 111, 470  
ETHS 201, 205, 210, 215, 220  
HIST 109  
SOC 268

No more than 4 credits from the following:

Business Law 230  
Child and Family Studies: 220, **260**  
Community Studies: 200  
Criminal Justice Studies: 100, 101, **111**  
Education: **250, 374**  
Ethnic Studies **350**  
FIRE: 201  
Health, Phy Ed, Recreation and Sport Science: 125  
Human Relations: **101, 201, 206, 497, 498**  
Marketing 100, 200  
Management: 260, 261  
Special Education: **203**  
Women's Studies: **201**

ETS 183  
GEOG 101, 111  
HIST 106, 109, 150  
HURL 101, 102, 105, 201, 206, 497, 498  
IM 204  
JPN 101, 102  
LAST 250, 350  
MUSM 125  
PESS 125  
PHIL 111, 211  
POL 337  
PSY 225  
REL 100  
SOC 111, 268  
SOV 100  
SPED 203  
WS 201

**Waivers:** If a student takes six credits in a department which are not general education courses, the student may waive three credits of general education in that same department. In foreign languages, nine credits may waive six. This does not reduce the total credits required for graduation.

*Check with the individual department. Not all departments allow waivers and double counting. Some majors require particular general education classes. Check with the appropriate department before making course selections.*

### **III. University Requirements**

**Diversity Courses.** Each student must complete three courses designated Diversity (MGM). Students may take no more than 1 course from any one department in the completion of their Diversity (MGM) designated courses. See undergraduate bulletin for a list of currently approved courses. One Diversity course must be an approved Racial Issues course to be taken in the first year of enrollment (new freshmen and transfers).

Students transferring less than 20 general education credits will be required to complete 9 Diversity (MGM) credits. Students transferring 20-29 general education credits will be required to complete 6 Diversity (MGM) credits. Students transferring 30-39 general education credits will be required to complete 3 Diversity (MGM) credits. Students transferring 40 or more general education credits will be required to complete no Diversity (MGM) credits.

**Physical Education.** Each student must complete a 1 credit course in wellness and fitness (PESS 122). See the description in the Bulletin or contact the Department of Health, Physical Education, Recreation and Sport Science, HaH 227, 308-2155.

*Note: Applies to students who have not completed the P.E. requirement under the quarter system.*

**Upper Division Writing.** Each student must complete one course designated as writing intensive within the major at the 300/400 level. See individual departments for a list of courses approved in each major.

*Note: Applies only to new students entering in or after Fall Semester 2005.*

**Exceptions.** Limited exceptions to the general education program requirements may be approved whenever it can be determined that the program objectives would be better achieved through an alternate selection of courses. Petition forms are available from the Office of Academic Affairs. A copy of the student's general worksheet or major application form must be submitted with all petitions and special request forms. In addition, a graduation application review analysis form is required if the request relates to graduation.

## The Minnesota Transfer Curriculum at SCSU

### General information:

SCSU accepts the completed Minnesota Transfer Curriculum as fulfilling all lower division General Education requirements. We also provide an opportunity for students who wish to transfer to complete the Minnesota Transfer Curriculum here at SCSU.

This curriculum is designed primarily for students who wish to transfer from SCSU to another Minnesota institution which accepts the MTC. Any student who begins here and remains here to receive a degree (A.A. or Bachelor's) must complete the standard SCSU program. Students who transfer to SCSU with a partially completed curriculum should see note 1 below.

The SCSU MN Transfer Curriculum is a slightly modified version of the standard SCSU General Education program.

The courses listed here may change. The list will be updated periodically. See the Office of Academic Affairs for the most current list.

### Requirements:

#### **GOAL 1: Communications** (7 credits)

ENGL 191, 198, 291 and CMST 192

#### **GOAL 2: Critical Thinking** (3 credits)

PHIL 194

#### **GOAL 3: Natural Sciences** (Minimum of two courses, 6-8 credits, no more than 4 credits from one department)

ASTR 106, 205; BIOL 102, 103; CHEM 140, 207, 210; ESCI 104, 105, 109; PHYS 103

#### **GOAL 4: Mathematical/Logical Reasoning** (3 credits)

MATH/STAT 193 (MATH 111, 112, 113, 115, 196, 211, 221 also fulfill this goal.)

#### **GOAL 5: History and the Social and Behavioral Sciences** (Minimum 3 credits)

ANTH 150, 159, 198, 240; CMTY 222, 266; CPSY/CEEP 101; ECON 201, 205, 206; GEOG 273, 275; HIST 101, 105, 106, 140, 141, 150, 210, 211; POL 101; PSY 115, 225, 240; SOC 160, 111, 277; SSCI 104, 204

#### **GOAL 6: Humanities and Fine Arts** (Minimum 6 credits, no more than 3 credits from one department. One course must be from the arts and the other from the humanities.)

Arts: ART 130, 131; MUSM 100, 101, 123, 126; MUSP 101, 102, 103, private lessons, ensembles  
151-164, 258; TH 125, 148; FS 175, 260

Humanities: AMST 101; CMST 212, 221, 241; ENGL 184, 201, 202, 203, 215, 216; FREN 110; GER 110; HUMS 250; PHIL 111, 112, 211, 212

**GOAL 7: Human Diversity** (Minimum 3 credits)

The Racial Issues course which must be taken in the first year of enrollment also satisfies the Human Diversity competency of the Minnesota Transfer Curriculum. Since this is also a university requirement, students who have completed the diversity competency at another college or university may be required to take a Racial Issues course in addition to having met the diversity requirement of the MTC. See note 2 below.

CMTY 111, 470; ETHS 201, 205, 210, 215, 220; HIST 109; HURL 102, 105; SOC 268

**GOAL 8: Global Perspectives** (Minimum 3 credits)

AFST 250; ANTH 150; ASTR 120; BIOL 106; DANC 142; EAST 250; ETS 183; FORL 201, 202; FREN 201, 202; GEOG 101, 111; GER 201, 202; HIST 150; JPN 201, 202; LAST 250; MUSM 125; PHIL 111; POL 251; REL 100; RUSS 201, 202; SOC 268; SPAN 201, 202

**GOAL 9: Ethical and Civic Responsibility** (Minimum 3 credits)

CS 195, ECON 195, HIST 195, POL 195, SW 195, SOC 195

**GOAL 10: People and the Environment** (Minimum 3 credits)

BIOL 101, 105, 106; CHEM 105; ETS 260; EAS 106; PHYS 208

*Note: All programs must fulfill all ten goals and must total at least 40 credits.*

**For students who have completed part of the MTC and then transfer to SCSU:**

1. Students are not required to repeat any goals they have already fulfilled, and will be allowed to select from the list above courses to complete the ten MTC competencies. Transfer students may also elect to complete the broader SCSU General Education program. See the Advising Center for assistance in deciding which program to complete.
2. Students must have completed or must complete at SCSU the equivalent of all university requirements. These currently include three Diversity courses, one of which must be a Racial Issues course taken during the first year of enrollment, and a one-credit physical education course (PESS 122) based on concepts of wellness and/or fitness. Completion of the MTC at SCSU does not exempt students from these requirements. **NOTE:** Students who transfer to SCSU with the MTC **completed** are not subject to the Racial Issues/Diversity requirement, though they remain subject to the Wellness/Fitness requirement.
3. Students' combined transfer and SCSU general education/MTC courses must equal at least 40 credits.

**Completing The Elementary Education/MNTC Worksheet for Transfer Students on page 37 will help to insure that all of the general education requirements are appropriately met**

## Related Content Courses

The Elementary Education/K-8 Program requires 31 credits of “Related Content” courses. Included in this area are classes in Human Growth and Development, Educational Psychology, Health, Human Relations, Special Education, Math, Social Science, Science, Information Media, Physical Education, Art and Music. These courses are designed to provide background knowledge in the content areas taught in elementary schools as well as providing some suggested teaching methodologies.

Most students begin taking these courses during their sophomore year, and complete them while they are taking Blocks 1 and 2 in the Elementary Education program. (IM 421 is included in Block One and ART 396 and MUSE 201 are included in Block Two so these courses can not be registered for independent of the blocks.

The Related Content courses and their course descriptions are listed below:

ART 396	<b>Visual Arts for Elementary Classroom Teachers</b> Developmental stages of artistic activity. Art media for each stage. Experience with art materials to develop confidence in the student’s own creative approach and the use of these materials in relation to creative needs of elementary students. 2 Cr. F, S.
CEEP 262	<b>Human Growth and Development</b> A life span approach to growth and development; physical, intellectual, emotional, and social phases as related to total growth. 3 Cr. F, S, SUM.
CEEP 361	<b>Introduction to Educational Psychology</b> Psychological theories, principles, and research applied to the educational settings, including measurement, standardized tests, instrument construction, and evaluation and assessment of student learning. Pre-req.: 262 3 Cr. F, S, SUM.
HLTH 301.	<b>HLTH 301. Health Issues and Strategies for Teachers</b> Contemporary health issues affecting the performance of school children. Problem identification, teaching techniques, resource opportunities, referral services, and collaboration. Must be admitted to Teacher Education to enroll. 2 Cr. F, S, SUM.
HURL 497/498	<b>Human Relations and the Teacher</b> Course meets State Board of Teaching Licensure Rule 3.041. Course defines, recognizes and analyzes individual and institutional racism, sexism and other forms of oppression in the school environment, 4 Cr. F, S, SUM.
IM 421	<b>Media, Materials, and Methods of Instruction</b> Theory and techniques of selection, evaluation, and use of print and non-print materials, such as library materials, display materials, slides, motion pictures, videotapes, sound recordings, microcomputer programs, the internet, and telecommunications (including interactive television).Pre-req: IM 260, 245, 442 or competency test, PPST; 2 Cr. F, S, SUM
MATH 330.	<b>Mathematics for Elementary Teachers</b> Patterns, relations, concepts of numerical literacy, shape and space, mathematical processes and mathematical perspectives. For elementary education and special education and early childhood majors only. Pre-req.: 193. 3 Cr. F, S, SUM.
MUSE 201.	<b>Teaching K-8 Music</b> Resources and activities for integrating music in the classroom. Pre-req.: MUSM 100 or consent of instructor. 2 Cr. F, S.

PESS 398	<b>Health and Physical Education for Elementary Teachers</b> Concepts, materials, programming and procedures related to teaching health and physical education to elementary children. 2 Cr. F, S, SUM
SCI 226.	<b>Science Concepts for Elementary Teachers</b> Concepts in science, technology, and historical and social perspectives of science. Lab. 3 Cr. F, S
SCI 227	<b>Science Concepts for Elementary Teachers.</b>
SPED 203	<b>Foundations in Special Education (MGM)</b> Historical and philosophical background, handicapping conditions and their implications, legal bases, resources and advocacy. 3 Cr. F, S, SUM
SSCI 320.	<b>Elements of Social Science</b> Concepts in social science appropriate for elementary school and middle school. Not open to secondary majors or minors in any of the social sciences. 3 Cr. F, S, SUM.

**Pre-requisites**

A number of the Related Content courses also have specific pre-requisite requirements. These requirements are listed below.

<b>Course</b>	<b>Title</b>	<b>Pre-requisites</b>
CEEP 361	Intro to Ed Psych	CEEP 262 & PPST – (See page 10 for PPST Information)
HLTH 301	Health Issues and Strategies for Tchrs	Admission to Teacher Education
IM 421	Media, Materials & Methods of Inst.	IM 260, IM 245, IM 442, CAN/CSCI 169, ETS 157 or computer competency & PPST (See page 22 for Computer Competency Information)
MATH 330	Mathematics for Elementary Teachers	Grade of C or better in Math 193, Math 112 or equivalent
MUSE 201	Teaching K-8 Music	MUSM 100 or assessment interview (See below)
SSCI 320	Elements of Social Science	PPST (See page 10 for .PPST Information)

**MUSE 100 Assessment Interview**

An assessment interview is required to waive MUSM 100. The purpose of the interview is to determine whether the candidate can read music well enough to use elementary music textbooks. At the interview, a music education instructor will give the candidate two melodies from a second-grade or third-grade music textbook. After practicing for about 5 minutes, the candidate may play the two songs on piano, or sing them, or play them on a melodic instrument. Candidates will also be asked questions about key signatures, time signatures, and other basics of music reading. The complete assessment interview takes about ten minutes.

**To schedule an assessment interview e-mail Marcelyn Smale at [smale@stcloudstate.edu](mailto:smale@stcloudstate.edu) or call 308-2285**

## Technology Competency in the Elementary/K-8 Major

Students are required to demonstrate computer competency in order to be admitted to Teacher Education (p. 44 of the Undergraduate Bulletin) and as a pre-requisite for IM 421. Students can meet this admission requirement by demonstrating computer competency through a test procedure proctored by the Center for Information Media (MC 110, 308-2062, [cim@stcloudstate.edu](mailto:cim@stcloudstate.edu)) or by successfully completing any of the following courses: IM 442 (1cr) or IM 245; IM 260 (Area A gen ed), CNA/CSCI 169 or ETS 157 (area B gen ed); The competencies below need to be demonstrated with a high level of proficiency.

### Operating System skills

Start-up/shutdown/restarts

Documents & applications  
moving between different docs / apps  
hiding/minimizing

Desktops

icons/clicking/dragging  
menus/palettes/dialogs  
windows management

Networking operations  
logging on to servers—names, passwords  
finding/navigating  
using/choosing printers/devices

File handling

naming/moving/copying/duplicating/deleting  
folders/directories

Cross-platform - OS issues—concepts

Disk/volume issues

Initializing/erasing  
naming, copying, ejecting

### Application skills—productivity

Generally:

file types (text, graphics, etc.)  
save vs. save as  
dbl clicking docs vs. file open, close

Within applications:

printers/printing options  
integration of applications (e.g.  
copy/paste between)

Editing—

select/copy vs. cut, paste  
between applications  
changing/setting margins

Word Processing

tabs/justification/spacing  
text formatting/fonts/sizing  
spell check

Graphical software

basic paint & draw tools

Internet

client & server-based mail  
WWW—browsing & searching

Library databases

Database & spreadsheet software  
searching/using

In order to take the test:

- 1) If you feel you can demonstrate ALL the competencies at a HIGH LEVEL of skill, you can make arrangements with to Luther Rotto at [LRotto@stcloudstate.edu](mailto:LRotto@stcloudstate.edu) via e-mail for a time and place to take the test.
- 2) If you pass, a change of program form will be sent to COE/student's advisor. "No pass" result will be e-mailed to student. [Students are allowed only one attempt at taking the test.]

**Technology Certificates:** IM offers an "Instructional Technology Certificate" program that requires 4 courses: IM 245 or 260 or 404; IM 421; IM 400 or 454; IM 455. Since IM 245/260 (optionally) and IM 421 are already a part of an ed major's program, two more courses nets someone a "mini-minor" that appears on the transcript as an attractive employment credential verifying special expertise with instructional technology. Check with the IM office (phone: 320-308-2062) or e-mail [lsupan@stcloudstate.edu](mailto:lsupan@stcloudstate.edu) for details

## Specialty Area Requirements

The required Specialty Areas courses license you to teach in your specialty area in grades seven and eight. The courses provide both content knowledge and middle school specific pedagogy in each area. The required courses for each Specialty Area are listed below;

**Science:**            **Pre-requisite**            **SCI 226 & 227** (Beginning Fall 05 *these courses will waive the Gen Ed lab science requirement*) *Students who attended SCSU before Spring '06 and have completed Area B prior to Fall 05 are not required to take SCI 227. No waivers of SCI 227 will be approved after August 15, 2006.*

**Required Courses:**

**EAS 109**    **The Geologic Environment**  
**SCI 420**    **Teaching Science in a Social Context**  
**1 Chemistry Course** (with the approval of a Science Ed Advisor)  
**1 Biology Course** (with the approval of a Science Ed Advisor)

These courses are to be taken in addition to courses taken to fulfill General Education Requirements

***Make sure you check with an advisor before taking these courses as this area is expected to change within the next year***

**Math:**                **Pre-requisite**                **Math 112** - *Math 112 will be waived if, based on placement test exam or prior Coursework, the student is placed into and successfully completes a higher-level (Math 115, 211, 221) math class*

**Required Courses;**

**Math 171 – Fundamentals of Mathematics (3 credits)**  
**Math 211 – Survey of Calculus I (3 credits)**  
**Math 336 – Data Analysis and Probability for K - 8 Teachers (3 credits)**  
**Math 337 – Geometry for K - 8 Teachers (3 credits)**  
**Math 431/531 – Professional Subject Matter for Middle Grades Mathematics (3 cr)**

**Social Studies:**

**Required Courses:** one course each (exclusive of SSCI 104 and 320) from any five of the following areas: A minimum of 3 courses must be at the 200 - 400 level. History 109 and Soc 268 may be double-counted as both Racial Issues courses in Area C of the General Education program and as courses fulfilling the requirements for the Social Studies Specialty Area. Double counting of any other courses is not permitted.

<b>Anthropology</b>	<b>Economics</b>	<b>Geography</b>	<b>History</b>
<b>Political Science</b>	<b>Psychology</b>	<b>Sociology</b>	<b>Social Science</b>

**Communication Arts and Literature:**

**Required Courses:**

<b>ENG 351.</b>	<b>Introduction to Language Arts Pedagogy</b>
<b>ENG 454/554</b>	<b>Teaching young Adult Literature</b>
<b>CMST 453/553</b>	<b>Teaching Communications in Grades 5-8</b>
<b>Writing</b>	One choice from ENG 331, 332, 333,341, 342, 343, or 344
<b>Literature</b>	One choice from ENG 202, 203, 215, 216, 301, 302, 303, 305, 306, 307,315, 316, 317, 414, 482, 491, 493, or 495.

**World Languages**

Please contact the Foreign Languages Department.

**Complete Course Descriptions for all Specialty Area Courses can be found in the Undergraduate Bulletin or at <http://bulletin.stcloudstate.edu/ugb/index.html>**

**The Praxis 2 test is required in the Specialty Areas for all Elementary Education/K-8 students. Specific test requirements and passing scores can be found at [www.education.state.mn.us/html/intro\\_teacher\\_test\\_req.htm](http://www.education.state.mn.us/html/intro_teacher_test_req.htm)**

**Study Guides and Content Information for the Praxis II test can be found at <http://www.ets.org/praxis/prxorder.html> - guides**

## **Education and Block Courses**

Education courses take place over the course of five semesters. Students typically take Ed 200 during their sophomore year, as a part of a full load of general education, related content and specialty area courses. Blocks One and Two occupy the junior year, and Blocks Three and Four comprise the final “Professional Year” of the Elementary Education program. All of these courses are offered both fall and spring so students can enter the sequence when ever they are ready.

### **ED 200 - Introduction to Education**

ED 200 is the pre-requisite to all other Education courses in the Elementary Education program. This course should be taken no later than the second semester of the sophomore year to insure graduation in a four-year time frame. A field experience is a required component of this course.

While taking ED 200 students should take a full course load (up to 18 credits) of General Education, Related Content, and Specialty Area courses. If you have not done so previously, students should also take the PPST test (see page 9 for information) while enrolled in ED 200 as it is a pre-requisite for Block One. A GPA of 2.5 or greater is required for admission to ED 200

### **Block One – Primary Block**

Block One focuses on Children’s Literature, the use of Information Media in the classroom, and the organization of Kindergarten/Primary classrooms. The block occupies either all morning or all afternoon five days a week for the entire semester. During the semester students will spend 4 –5 weeks working in a public school primary classroom. Students enrolling in morning blocks must keep 7:30 AM to noon available for the entire semester, while students enrolling in afternoon blocks should keep 11:30 AM to 4 PM available.

Block One consists of the following courses:

**ED 310. Children’s Literature in the Elementary and Middle School Classroom**

**ED 315 Kindergarten/Primary Education.**

**IM 421 Media, Materials, and Methods of Instruction**

Block One requires a GPA of 2.75, completion of the PPST, and a grade of C (not C-) or better in ED 200. A pre-requisite course or the Computer competency test is required as a pre-requisite to IM 421. (Computer Competency Information can be found on Page 21) MATH 193 (or MATH 112) and Math 330 should be completed no later than the semester in which Block One is completed.

### **Block Two – Middle School Block**

Block Two focuses on Curriculum, Middle Level education, Art and Music classrooms. The block occupies either all morning or all afternoon five days a week for the entire semester. During the semester students will spend 4 –5 weeks working in a public middle school classroom. Students enrolling in morning blocks must keep 7:30 AM to noon available for the entire semester, while students enrolling in afternoon blocks should keep 11:30 AM to 4 PM available.

Block Two consists of the following courses:

ED 305	<b>Elementary School Curriculum and Instruction</b>
ED 416	<b>Organization and Management in the Middle Grades.</b>
ART 396	<b>Visual Arts for Elementary Classroom Teachers</b>
MUSE 201	<b>Teaching K-8 Music</b>

Block Two requires a GPA of 2.75, completion of the PPST, and a grade of C (not C-) or better in all completed major required courses. MUSE 100 (or waiver) is required as a pre-requisite to MUSE 201. (Information on the Music Competency can be found on page 21) All Incompletes and Appeals must be completed by October 15<sup>th</sup> (if Block Two is taken Fall semester) or February 15<sup>th</sup> (if Block Two is taken Spring semester) to be eligible for student teaching the following semester.

### **Block Three – Methods and Student Teaching I**

Block Three consists of teaching methods classes in Reading/Language Arts, Math and Social Studies as well as a focus on basic classroom management procedures. Classes take place during the first half of the semester, and student teaching occupies the second eight weeks of the semester. Students are expected to keep 8 AM to 4PM free for class and school activities throughout the entire semester. All other required major courses (except Block Four) must be completed before entering Block Three.

Blocks Three and Four were created with half of the work on campus and half in the schools to allow for greater collaboration between the schools and the university.

Block Three consists of the following courses:

ED 407	<b>Instructional Mathematics</b>
ED 408	<b>Literacy Instruction in the Elementary School</b>
ED 412	<b>Instructional Social Studies</b>
ED 420	<b>Elementary Student Teaching I</b>

Block Three requires a GPA of 2.75, completion of the PPST, completion of all other major required courses (except for Block 4) with a grade of C (not C-) or better, admission to the Elementary/K-8 major, admission to Teacher Education and admission to Student Teaching. (admissions information can be found on page 7 )

### **Block Four – Methods and Student Teaching II**

Block Four consists of methods classes in Reading/Language Arts and science as well as classes in Classroom Management and Foundations of Education. Classes take place during the first half of the semester, and student teaching occupies the second eight weeks of the semester. Students are expected to keep 8 AM to 4PM free for class and school activities throughout the entire semester. All other required major courses must be completed before entering Block Four.

Blocks Three and Four were created with half of the work on campus and half in the schools to allow for greater collaboration between the schools and the university. The unique placement of Classroom Management, and Foundations of Education during the last semester of classes allows students to use their personal, real world experiences in student teaching as foundation for building humanistic, democratic approaches to classroom management, and for understanding the nature of public schools.

Block Four consists of the following courses:

ED 409 **Assessment and Integration in Literacy Instruction**

ED 411 **Instructional Science**

ED 413 **Classroom Management K-6**

ED 414 **Foundations In Education**

ED 422 **Elementary Student Teaching II**

Block Four requires a GPA of 2.75, and completion of all other major required courses with a grade of C (not C-) or better, and successful completion of Blocks One, Two and Three.

**Course Descriptions for Education Courses**

- ED 200 **Introduction to Education** Will introduce students to the broad field of education including a focus on children and families, the role of the teacher, the role of schools and educational programs in communities and the broader society, history and philosophy of education, educational futures, teacher education knowledge base, and contemporary issues. Includes field experience in area schools. Pre-req: 2.5 GPA. 3 Cr. F, S.
- ED 305 **Elementary School Curriculum and Instruction.** An analysis of the organization structure and process of elementary school curriculum and instruction. Pre-req Block 1, 2.75 GPA; 1. 3 Cr. F & S.
- ED 310 **Children’s Literature in the Elementary and Middle School Classroom.** An exploration and evaluation of all types of literature for children and young adults. This includes the promotion of lifelong reading among children through the development of classroom strategies and experiences. Pre-req: ED 200, PPST, 2.75 GPA. 3 Cr. F & S.
- ED 315 **Kindergarten/Primary Education.** Aims, methods, philosophy, continuity of growth problems in kindergarten/primary education.. Pre-req: ED 200, PPST, 2.75 GPA, Co-req. ED 310. 3 Cr. F & S.
- ED 407 **Instructional Mathematics** Methodology, Assessment, School Mathematics Programs, the needs of diverse learners and issues of curriculum, and State and discipline standards in Elementary Math Instruction. Pre-req ED 200, 305, MATH 330; CEEP 262, 361, PPST, 2.75 GPA, Acceptance to major. 3 Cr. F & S.
- ED 408 **Literacy Instruction in the Elementary School** Instructional strategies, program organization and theories of literacy in Reading and Language Arts for elementary school children. Pre-req: ED 200, 305, 310, CEEP 262, 361, PPST, 2.75 GPA, acceptance to major. 3 Cr. F & S
- ED 409 **Assessment and Integration in Literacy Instruction.** Advanced Reading and Language Arts instructional methods including literacy across the curriculum and assessment and interventions. Pre-req: ED 200, 305, 310, 408, CEEP 262, 361, PPST, 2.75 GPA, acceptance to major. 3 Cr. F & S
- ED 411 **Instructional Science** Methodology, Assessment, commercially available Science Programs, the needs of diverse learners, and Issues of Curriculum, and State and Discipline Standards in Elementary Science Instruction. Pre-req: ED 200, Blocks 1, 2 and 3, 2.75 GPA, 3 Cr. F & S.
- ED 412 **Instructional Social Studies** Methodology, Assessment, the needs of diverse learners, approaches to inquiry, and Issues of Curriculum, Purpose and democratic classrooms. Pre-req: ED 200, 305; SSCI 320; CEEP 262, 361, PPST, 2.75 GPA, acceptance to major. 3 Cr. F & S.
- ED 413 **Classroom Management K-6** Development of appropriate practices, organization management in kindergarten/primary classroom environments. Emphasis on Child Centered Learning. Pre-req: ED 200, Blocks 1, 2 and 3, 2.75 GPA, 2 Cr. F & S.
- ED 414 **Foundations In Education** An exploration and critical analysis of education as a political endeavor within particular historical and sociological contexts Pre-req: Blocks 1, 2 and 3, 2.75 GPA,. 3Cr. F & S.
- ED 416 **Organization & Management in the Middle Grades** Orientation to middle school and middle grades classroom environments Management, organization, and instruction procedures appropriate to the development needs early adolescents in pluralistic society. Pre-Req: Block 1, 2.75 GPA. 3 Cr. F & S.
- ED 420 **Elementary Student Teaching I** Supervised Teaching for Students Seeking K-8 Licensure. Students enrolled in 420 during fall semester are expected to participate in the fall workshop week (prior to the beginning of school) at their student teaching site. Pre-req: K-8 program: 2.75 GPA, PPST, Completion of the following courses with a C (not C-) or better: ED 200, 305, 310, 315, 416, MATH 330; SCI 226; SSCI 320; ART 396; MUSE 201; IM 421, CEEP 262, 361; SPED 203, PESS 398; HLTH 405; HURL 497 and all required cognate courses. Co-req ED 408, 410, 412. Birth to age 8 program. Completion of all other program courses. 6-8 Cr. F&S
- ED 422 **Elementary Student Teaching II** Supervised Teaching for Students Seeking K-8 Licensure. Students taking 422 during fall semester are expected to participate in the fall workshop week (prior to the beginning of school) at their student teaching site , Pre-req: 2.75 GPA, Block 3. 6 Cr. F&S

### **Student Teaching Options**

Students approved for student teaching at SCSU have opportunities to student teach in a wide range of public school settings. These include the metro area of Minneapolis, urban sites in Minneapolis and St Paul, and suburban and rural sites surrounding St. Cloud.

#### **SCSU Student Teaching**

Students completing their student teaching at SCSU follow the semester calendar for beginning and ending dates of their experience. In addition students enrolled in student teaching during fall semester are expected to participate in the fall workshop week (prior to the beginning of school) at their student teaching site. Typically, a sections of blocks 3 and 4 as well as student teaching are also offered in the Metro area. Check with the Teacher Development Department (A-132) prior to filing your student teaching application for current information. Applications for Student Teaching are available in the Office of Clinical Experiences (ED B-120) Applications must be submitted by deadline dates for full consideration.

#### **Common Market Student Teaching**

Students may have the option of student teaching through the Common Market Program depending upon the student teaching format available in the particular State University. The Common Market program provides students with an opportunity to complete their student teaching through another State University utilizing the student teaching sites of the particular university, (Bemidji State, Mankato State, Moorhead State, Southwest State, and Winona State). It will be very important to meet with the Director of Clinical Experiences at SCSU at the earliest opportunity to discuss options of the particular university. Given the variety of different program structures at the various universities, options for Common Market may be limited

**Alternate Sites - Arizona, Costa Rica, England**

General plans for alternate sites will be shared with students at the October information meetings. Specific plans are shared with students two terms in advance of the experience, when decisions are made regarding the proposed programs.

**Arizona - Fall Semester**

The program has recently utilized sites in the Sells/Tucson area and included sites on two American Indian Reservations.

**Costa Rica - Spring Semester**

Knowledge of the Spanish language is helpful, but not required.

**England - Summer Term.**

Student Teaching sites are typically in Northumberland, not far SCSU's Alnwick program

**Renaissance Group Student Teaching**

Student teaching sites are available at a wide variety of sites world-wide through the Renaissance Group, a collaborative network of a number of College of Education at different universities. Check with the Office of Clinical Experiences (Education B-120) for more information

## Information for Transfer Students

There are several common stumbling blocks, which transfer students encounter when moving into our program. The information below should help you to avoid these problems.

### The Number of Credits in the Program

The Elementary Education K-8 program at SCSU ordinarily requires 4 semesters plus an additional 24 semester credits beyond the General Education program. Depending upon how many courses you transfer in this could be 6 semesters, five semesters and a summer, or in some cases 4 semesters and two summers. It is relatively rare for transfer students to complete our program in less than 5 semesters.

### Transfer Students with AA Degree or Minnesota Transfer Curriculum

Students who transfer with an Associate of Arts Degree or the Minnesota Transfer Curriculum have satisfied the general education requirements. However, even if you have completed an approved general education program, PESS 122 and equivalent pre-requisites for IM 421, MATH 330 and MUSE 201 Sci 226 and Sci 227 are still required. Students need at least 45 semester credits at the 300 and 400 levels to graduate.

### Transfer Students without an AA Degree or Minnesota Transfer Curriculum

Requirements at SCSU still require a number of specific courses. Information in the General Education section of this handbook (pages 12-19) as well using the the appropriate worksheet from pages 36 to 40 will help you to select the courses needed for your particular situation.

### Transfer Equivalency Information

Specific information on the transfer of specific course from Minnesota public Higher Education institutions can be found at <http://www.stcloudstate.edu/scsu4u/transfer/equivalency/default.asp>. To use this information compare the SCSU numbers of the courses you have already taken to the required courses you need to complete. If the numbers match, you have already completed those requirements. **Common Transfer Problems**

**MATH 193, MATH 112 or equivalent is a pre-requisite for Math 330.** If a Math course taken at another institution does not transfer in as Math 193 or Math 112 it may not count as the pre-requisite for Math 330. Please do not attempt to substitute another Math course without first getting it approved by an instructor in the Math Department. If you have questions about Mathematics courses, contact the Mathematics Department (320-308-3001) to arrange a meeting with a Math Ed advisor.

The Math Department requires a grade of C or better in the pre-requisite in order to move on to the next course. In some cases it is easier for transfer students to enroll in Math 193 at SCSU and transfer the credits back to their home institution to complete the requirements for the Minnesota Transfer Curriculum or the AA degree.

Math 112 is now required of students completing the Math Specialty Area.

**MUSM 100 or consent of instructor is a pre-requisite for MUSE 201.** Transfer students are still required to fulfill this pre-requisite even if you have completed the transfer curriculum or an AA degree. If you have significant background in music this prerequisite can be waived. Complete information on this competency can be found on page 21. MUSE 100 (or an equivalent class) can often be taken at the community colleges. Check with an Elementary Education Transfer advisor, or with an advisor at your home institution to make sure you enroll in the appropriate course.

***Transfer students who have completed 60 or more semester credits at other institution(s) before admission to SCSU, have completed 30 or more semester credits at SCSU, and have not been admitted into a major or B.E.S. degree program will not be allowed to advance register.*** Exceptions can be made through the Teacher Development appeals committee.

***General Technology Competency is required for admission to Teacher Education and is a prerequisite to IM 421.*** To fulfill this competency you can take IM 245, 260, 442, CAN/CSCI 169 or ETS 157. You may also take a test instead of a class to demonstrate this competency. Information on the Technology Competency can be found on page 22

***The PPST test is a pre-requisite for many of the courses in our major.*** Information on the PPST can be found in the Dean's office (EB A-110) and on Page 10.

**Additional Information about the PPST (Praxis 1) can be found at <http://www.ETS.org/praxis/index.html> or by calling 1-800-967-1100**

**Passing Scores and other information on the on the PPST (Praxis 1) can be found at [www.education.state.mn.us/html/intro\\_teacher\\_test\\_req.htm](http://www.education.state.mn.us/html/intro_teacher_test_req.htm)**

## Planning Documents

### Suggested Year by Year Planning

Students should use the information in this booklet to develop a long-range plan to consider when they will complete the elementary education program.

#### Year One

- Concentrate on General Education/Diversity requirements; lists appear in each Registration Schedule
- Maintain GPA (a 2.5 GPA is required to register for most major courses and 2.75 is required to be admitted to the major)
- Consider General Education courses which may be major course pre-requisites or requirements  
ENGL 191 & SPC 192, completion of "C" or higher required for admission to Teacher Ed  
IM 260, IM 245, CAN 169, ETS 157 or competency certification by IM Department is a prerequisite for IM 421 (information on the Technology Competency can be found on Page 22)  
MATH 193 or Math 112 is a general education prerequisite for MATH 330 ( All of these courses should be completed at least 1 full semester prior to student teaching)  
MUSM 100, a general education course or consent of the instructor is prerequisite for MUSE 201

Use the worksheets on pages 34-40 to plan your general education program,

#### Year Two

- ◆ Complete general education/Diversity requirements maintaining GPA
- ◆ Be aware of the PPST requirement for most of the courses in the major/Take the PPST at your earliest convenience
- ◆ ED 200, a pre-requisite for all ED courses, is recommended in the first semester of the your sophomore year.
- ◆ Apply for elementary major when enrolled in ED 200 (GPA of 2.75 or higher for admission to major)
- ◆ Focus on Related Content courses
- ◆ Apply to the Teacher Education Program (through the Dean's Office EB A-110) at the same time you apply to the Elementary Education Major.

#### Year Three

- ◆ ED Blocks 1 and 2 - Complete Related Content and Specialty Area courses
- ◆ Apply for student teaching - An information meeting is held during fall of the academic year before you plan to student teach - Requirements for student teaching, including CPR/First Aid Certification must be met the semester before you student teach.
- ◆ Math 193/112 and Math 330 should be completed no later than the first semester of your junior year.

#### Year Four

- ◆ ED Blocks 3 and 4 ( Both blocks include student teaching. )
- ◆ You must apply for student teaching in December to begin the following Fall Semester, and in April to begin the following spring)
- ◆ Both Blocks 3 and 4 requires a full day commitment to complete the major program blocks and student teaching
- ◆ A criminal background check may be required for student teaching in some districts and will be required before licensure in Minnesota.
- ◆ The "Praxis II" are required for teacher licensure in Minnesota. Normally these tests should be taken during Block 4. Information on the tests can be found in the Dean's Office, EB A-110.

**Beginning in the Fall of 2004 the Praxis 2 test will be required in the Specialty Areas for all Elementary Education/K-8 students. Specific test requirements and passing scores can be found at [www.education.state.mn.us/html/intro\\_teacher\\_test\\_req.htm](http://www.education.state.mn.us/html/intro_teacher_test_req.htm)**

**Study Guides and Content Information for the Praxis II test can be found at <http://www.ets.org/praxis/prxorder.html> - guides**

B.S. Education: Elementary Education, Suggested Plan of Study

Elementary Education/General Education Worksheet

Department of Teacher Development, EB A-132, (320) 308-3007	
Prof. Ramón A. Serrano, Ph.D., Chairperson	
First Semester	Second Semester
General Education Courses  <i>Complete mathematics placement test and begin mathematics course work</i>	General Education Courses Technology Course (if needed) MUSM 100 (if needed)
Third Semester	Fourth Semester
General Education Courses ED 200  <i>Take the PPST if you have not already done so</i>	Related Content Course Specialty Area Courses  <i>Apply to the Major and to the Teacher Education Program</i>
Fifth Semester	Sixth Semester
<i>ED BLOCK 1</i>	<i>ED BLOCK 2</i>
<i>*Children's Lit (3 cr)                      ED 310</i> <i>*Kindergarten (3cr)                      ED 315</i> <i>*Information Media (2cr)                  IM 421</i>  <i>Apply for Student Teaching</i>  8 Credits  (plus 8-10 credits Related Content or Specialty Area courses)	<i>*Curriculum (3cr)                              ED 305</i> <i>*Middle School (3cr)                        ED 416</i> <i>*Music (3cr)                                      MUSE 201</i> <i>*Art (3cr)    ART 396</i>  10 credits  (plus 6-8 credits Related Content or Specialty Area courses)
Seventh Semester	Eighth Semester
<i>ED BLOCK 3</i>	<i>ED BLOCK 4</i>
<i>*Reading/LA 1(3 cr)                              ED 408</i> <i>*Inst. Math (3 cr)                                ED 407</i> <i>*Inst. Socl Studies(3 cr)                      ED 412</i> <i>*Student Teaching (6 cr)                      ED 420</i>  15 Credits (All Related Content & Specialty Area courses must be completed prior to this block)	<i>*Reading/LA 2 (3 cr)                              ED 409</i> <i>*Inst.Science (3 cr)                            ED 411</i> <i>*Classroom Management(2 cr)              ED 413</i> <i>*Foundations(3 cr)                              ED 414</i> <i>*Student Teaching (6 cr)                      ED 422</i>  17 Credits (All Related Content & Specialty Area courses must be completed prior to this block)

Notes:

8. Classes listed in Italics should be taken in the blocks as indicated. Because some assignments may serve multiple purposes within these blocks, taking any of these courses independent of the blocks may result in you having to repeat certain assignments.
9. Students who complete their entire programs at SCSU are required to complete the SCSU Semester Based general Education Program described in program booklet. Students who transfer to SCSU and still need to complete a General Education program have the option of completing the SCSU program or the MN Transfer Curriculum described in program booklet. If you are a transfer student please turn to the "Information for Transfer Students section in program booklet for additional information.
10. Math 193 or Math 112 are required pre-requisites for Math 330 (a required math course). Math 112 is required of students choosing the math specialty area.
11. MUSE 100, or demonstrated competency in Music is a pre-requisite for MUSE 201 (a required music course). Instructions for demonstrating competency in music can be found in program booklet.
12. Technology Competency is required for admission to Teacher Education and as a prerequisite for IM 421 (a required media course). Competency can be demonstrated by taking one of the following general Ed courses: IM 260, CNA/CSCI 169 or ETS 157. Competency

## Elementary Education/General Education Worksheet

can also be demonstrated by completing IM 245 or IM 442 (these are not Gen Ed courses) or by completing a competency test. Directions for taking the competency test and a list of the competencies can be found in the program booklet.

13. Students completing the Communication Arts and Literature Specialty area may waive 3 General Ed credits in English on the left side in Area A.
14. Students completing the Math Specialty area may waive 3 General Education credits in Math on the right side in Area B
15. Elementary Education students need only to take one Racial Issues course (not in Human Relations) in order to complete Area C
8. Students completing the Social Studies Specialty area may double count History 109 or Soc 268 as fulfilling both the Racial Issues requirement and as a course within the Social Studies Specialty Area.
9. The lab science requirement for all Elementary Education students is filled by Science 226 and 227 beginning Fall 2005..

### Core Requirements

1. **Are you a transfer student?** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** If you answered “yes” proceed to page 36 If you answered “no” above and plan to complete your degree at SCSU you are required to complete the SCSU General Education Program. Proceed to # 2 below.
2. **Do you intend to complete the Math Specialty area?** \_\_\_\_ **Yes** \_\_\_\_\_ **No**. If you answered “yes” above circle Math 112 on the third line of the chart to the right and write “Math Waiver” on the third line on the right side of Area B...If you answered “no” above circle Math 193 on the third line of the chart to the right.
3. Complete the 5 Core requirements as listed and enter the grade you received as you complete each course

### Distribution Requirements – Area A

4. **Do you intend to complete the Communications Arts and Literature Specialty Area?** \_\_\_\_ **Yes** \_\_\_\_\_ **No**  
If you answered “yes” write “English Waiver on the first line on the left hand side of Area A.
5. **Do you need to take MUSE 100 to fulfill the Music Competency?** \_\_\_\_ **Yes** \_\_\_\_\_ **No** If you answered “yes” write MUSE 100 on the 2nd line on the left hand side of Area A. (Music Competency Information can be found on Page 21)
6. **Do you need to take a course to fulfill the Technology Competency?** \_\_\_\_ **Yes** \_\_\_\_\_ **No** If you answered “yes” and chose IM 260 to meet this competency write IM 260 on the 1st line on the right side of Area A. Information on the Technology Competency can be found on Page 22.
7. **Do you intend to use area A as a short (6 credit) area?** \_\_\_\_ **Yes** \_\_\_\_\_ **No**. If you answered “yes” you must have at least two courses on the left side to complete this requirement. If you answered no you must have at least 9 credits in this area; one course may be on the right side. The English Waiver may count as one of your left side courses in either case. This will be a short area for students completing the Math Specialty Area. Enter the course numbers in the appropriate spaces
8. **Have you taken two or more “non-general ed” courses in any department that offers General Education courses in Area A?** \_\_\_\_ **Yes** \_\_\_\_\_ **No**. If you answered yes, write the department rubric followed by the word “waiver” on an empty line on the right or left side of the chart. Waivers should be on the same side as the department’s regular general education courses.
9. **You may list no more than one course from any department (except Foreign Language courses) to fulfill General Education Requirements.** Enter your grade in the appropriate space as you complete each course

### Distribution Requirements – Area B

10. **Elementary Education/K-8 students will have their Lab Science requirement filled by SCI 226/227 beginning Fall 2005.** Students who have taken a lab science course prior to Fall 2005 and were attending SCSU as of Fall ‘05 do not have to take SCI 227. If you do not meet these requirements write Science Waive on the first line of the left column of area B. No waivers of SCI 227 will be granted after August 15, 2006.

## Elementary Education/General Education Worksheet

11. **Do you intend to complete the Science Specialty area?** \_\_\_Yes \_\_\_ No. If you answered “yes” all incoming Science Specialty students must take EAS 109, and one chemistry course and one Biology class (with approval of a Science Ed advisor) in addition to the gen ed science requirements. EAS 109 will count toward meeting one of your Area B requirements. Write EAS 109 on the second line of the left column of Area B.
12. **Do you need to take a course to fulfill the Technology Competency?** \_\_\_Yes \_\_\_ No. If you answered “yes” and chose CNA/CSCI 169 to meet this competency write it on the 2<sup>nd</sup> line on the left side of Area B. If you chose ETS 157 write it on right side in Area B. Information on the Technology competency can be found on Page. 22
13. **Do you intend to complete the Math Specialty area?** \_\_\_Yes \_\_\_ No If you answered “yes” write “Math Waiver on the third line on the right side of Area B.
14. **Do you intend to use area B as a short ( 6 credit) area?** \_\_\_Yes \_\_\_ No. If you answered “yes” you must have at least two courses on the left side to complete this requirement. If you answered “no” you must have at least 9 credits in this area; one course may be on the right side. The Math Waiver will only count as a right side course if you choose Area B as a 9 credit area.

General Education Cr Gr

<b>All Required Courses (16 Cr)</b>			
ENGL 191 Rhet/Wrt	4		
CMST 192 Comm Studies	3		
MATH 193 or Math112	3		
PHIL 194 Crit Reasoning	3		
Democratic Citizenship	3		

**Area A**

<b>Humanities/Fine Arts (6-9 Cr.)</b>			
L	R		

**Area B**

<b>Natural Sciences (6-9Cr.)</b>			
L	R		

**Area C**

<b>Social &amp; Behavior Sciences (6-9 Cr.)</b>			
L	R		
CEEP Waiver		3	
	SPED 203	3	

<b>University Requirement</b>			
PESS 122		1	
<b>TOTAL (must total 41 credits)</b>			
<b>3 Diversity courses required (inc RIS)</b>			

<b>Electives</b>	<b>CrGr</b>		

- Have you taken two or more “non-general education courses in any department that offers General Education courses in Area B? \_\_\_\_ Yes \_\_\_\_ No. If you answered yes, write the department rubric followed by the word “waiver” on an empty line on the right or left side of the chart. Waivers should be on the same side as the department’s General Education courses
- You may list no more than one course from any department to meet General Education Requirements**

**Distribution Requirements – Area C**

- Elementary Education Students get a waiver on the left side for required CEEP courses, and use SPED 203 as a course on the right side in Area C.** Two of the required diversity courses are already included in the Elementary Education program. Taking 1 Racial Issues course will complete Area for ELED Students
- Choose any Racial Issues Course (except in Human Relations) and write the course number on the left side of Area C** (Students intending to complete the Social Studies Specialty Area should take Soc 268 or Hist 109 as these course may be double counted toward meeting the requirements for that area.
- All students must complete PESS 122**
- Courses not needed to meet General Education Requirements should be listed as Electives
- Make sure to record the grade for each course as you complete it

## Elementary Education/General Education Worksheet for Transfer Students

1. **Have you completed an AA degree or The Minnesota Transfer Curriculum** \_\_\_\_ Yes \_\_\_\_ No If you answered “yes” proceed to page 40.
2. **If you answered “no” to #1 above and plan to complete your degree at SCSU you may complete either the SCSU General Education Program or the Minnesota Transfer Curriculum for SCSU.** If you plan to complete the Transfer Curriculum proceed to page 38 If you plan to complete The SCSU General Education Program proceed to # 3 below.
3. Transfer the information from your transfer evaluation worksheet to the chart at right. List additional courses or courses not needed to meet General Education requirements under **Electives**.

### Core Requirements

4. **Do you intend to complete the Math Specialty area?** \_\_\_\_Yes \_\_\_\_ No. If you answered “yes” above you will need to complete Math 112. Circle Math 112 on the chart at right. If you have transferred in Math 112 it fulfills the Math Core requirement whether or not you chose the Math Specialty Area. If you answered “no” and have not transferred in a class to fill this requirement you will need to complete Math 193.
5. **Did you transfer in with both Areas A and C completed (Area C only requires 1 course on the left side)** \_\_\_\_ Yes \_\_\_\_ No. If you answered “yes” you may take a Racial Issues Course instead of a Democratic Citizenship course to complete your core requirements. **You may not use a Human Relations Course to fulfill the Racial Issues Requirement.** Write the Racial Issues course number below the Democratic Citizenship line
6. **Complete the 5 Core requirements as listed and enter your grade as you complete each course**

### Distribution Requirements – Area A

7. **Do you intend to use Area A as a short (6 credit) area?** \_\_\_\_Yes \_\_\_\_ No. If you answered “yes” you must have at least two courses on the left side to complete this requirement. If you answered “no” you must have at least 9 credits in this area; only one course may be on the right side. This will be a short area for students completing the Math Specialty Area.
8. **Do you intend to complete the Communications Arts and Literature Specialty Area?** \_\_\_\_Yes \_\_\_\_ No  
If you answered “yes” write “English Waiver on the left side of Area A if you need courses in this area.
9. **Do you need to take MUSE 100 to fulfill the Music Competency?** \_\_\_\_Yes \_\_\_\_ No If you answered “yes” write MUSE 100 on the 2nd line on the left side of Area A. (Music Competency Information can be found on Page 21)
10. **Do you need to take a course to fulfill the Technology Competency?** \_\_\_\_Yes \_\_\_\_ No. If you answered “yes” and chose IM 260 to meet this competency write IM 260 on the 1st line on the right side of Area A. (Information on the Technology Competency can be found on Page 22.)
11. **Did you transfer in with Area C completed? (Area C only requires 1 course on the left side)** \_\_\_\_ Yes \_\_\_\_ No. If you answered “yes” you may use a Racial Issues Course to fulfill a left side course requirement in Area A if you need courses in this area. **You may not use a Human Relations Course to fulfill the Racial Issues Requirement)** Write the Racial Issues Course number on an open line on the left side of section A of the chart
12. **Have you taken two or more “non-general ed” courses in any department that offers General Education courses in Area A?** \_\_\_\_Yes \_\_\_\_ No. If you answered yes, write the department rubric followed by the word “waiver” on an empty line on the right or left side of the chart. Waivers should be on the same side as the department’s regular General Education courses.
13. **You may list no more than one course from any department (except Foreign Language courses) to meet General Education Requirements. Chose any remaining courses you need to complete Area A and list them on the appropriate lines.** Enter your grade in the appropriate space as you complete each course

### Distribution Requirements – Area B

14. **Elementary Education/K-8 students will have their Lab Science requirement filled by SCI 226/227 beginning Fall 2005.** Students who have taken a lab science course prior to Fall 2005 and were enrolled at SCSU as of Fall ’05 do not have to take Sci 227. If you do not meet these requirements write Science Waive on the first line of the left column of area B. No waivers of SCI 227 will be granted after August 15, 2006

**Elementary Education/General Education Worksheet for Transfer Students**

General Education	Cr	Gr
<b>All Required Courses (16 Cr)</b>		
ENGL 191 Rhet/Wrt	4	
CMST 192 Comm Studies	3	
MATH 193 or Math112	3	
PHIL 194 Crit Reasoning	3	
Democratic Citizenship	3	

**Area A**

**Humanities/Fine Arts (6-9 Cr.)**

L	R		

**Area B**

**Natural Sciences (6-9Cr.)**

L	R		

**Area C**

**Social & Behavior Sciences (6-9 Cr.)**

L	R		
CEEP Waiver		3	
	SPED 203	3	

**University Requirement**

PESS 122	1	
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TOTAL (must total 41 credits)

3 Diversity courses required (inc RIS)

Electives	Cr	Gr

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**Distribution Requirements – Area B (continued)**

- Do you intend to complete the Science Specialty area? \_\_\_\_Yes \_\_\_\_ No.** If you answered “yes” all incoming Science Specialty students must take EAS 109, and one chemistry and one Biology class (with approval of a Science Ed advisor) in addition to the gen ed science requirements. EAS 109 will count toward meeting one of your Area B requirements. Write EAS 109 on the second line of the left column of Area B.
- Do you need to take a course to fulfill the Technology Competency? \_\_\_\_Yes \_\_\_\_ No.** If you answered “yes” and chose CNA/CSCI 169 to meet this competency write it on the 2<sup>nd</sup> line on the left side of Area B. If you chose ETS 157 write it on right side in Area B. Information on the Technology competency can be found on Page 22.
- Do you intend to complete the Math Specialty area? \_\_\_\_Yes \_\_\_\_ No** If you answered “yes” write Math Waiver on right side of Area B
- Do you intend to use area B as a short ( 6 credit) area? \_\_\_\_Yes \_\_\_\_ No.** If you answered “yes” you must have at least two courses on the left side to complete this requirement. If you answered “no” you must have at least 9 credits in this area; one course may be on the right side. The Math Waiver counts as a right side course only if you choose Area B as a 9 credit area.
- Have you taken two or more “non-general education courses in any department that offers General Education courses in Area B? \_\_\_\_Yes \_\_\_\_ No. If so, write the department rubric followed by “waiver” on an empty line on the right or left side of the chart. Waivers should be on the same side as the dept’s Gen Ed courses
- You may list no more than one course from any dept to meet General Education Requirements in Area B

**Distribution Requirements – Area C**

- Elementary Education Students get a waiver on the left side for required CEEP courses, and use SPED 203 as a course on the right side in Area C.** Two of the required diversity courses are already included in the Elementary Education program. One Racial Issues course (not in HURL) completes Area C for ELED students
- Choose any Racial Issues Course (except in HURL) and write the course number on the left side of Area C** (Students intending to complete the Social Studies Specialty Area should take Soc 268 or Hist 109 as

**Elementary Education/General Education Worksheet for Transfer Students**

these courses may be double counted toward meeting the requirements for that area.

24. Courses not needed to meet General Education Requirements should be listed as Electives

**23. All students must complete PESS 122**

## Elementary Education/MNTC Worksheet for Transfer Students

1. Have you completed an AA degree or The Minnesota Transfer Curriculum \_\_\_\_\_ Yes \_\_\_\_\_ No. If you answered "yes" please turn to page 40 to choose the correct worksheet for completing the General Education Requirements
2. If you answered "no" to #1 above and plan to complete your degree at SCSU you may complete either the SCSU General Education Program or the Minnesota Transfer Curriculum for SCSU. If you plan to complete The SCSU General Education Program proceed to page 36. If you plan to complete the Transfer Curriculum proceed to # 3 below.
3. Transfer the information from your transfer evaluation worksheet to the chart at right. List additional courses or courses not needed for the Transfer Curriculum under Electives.

### GOAL 1: Communications (7 credits)

4. If you have not already completed Goal # 1 use ENGL 191 and/or CMST 192 to complete this goal. Write the appropriate course numbers in the Communications section of the chart at right.

### GOAL 2: Critical Thinking (3 credits)

5. If you have not already completed Goal # 2 use PHIL 194 to complete this goal. Write this course number in the Critical Thinking section of the chart at right

### Goal 3: Natural Sciences (6-8 cr)

6. This goal requires a minimum of two courses and not more than 4 credits from any one department. You may choose from any of the following courses to meet this requirement. ASTR 106, 205; BIOL 102, 103; CHEM 140, 207, 210; EAS 104, 105, 109; PHYS 103. If you have not already completed Goal # 3 write the appropriate courses number in the Natural Sciences section of the chart at right. If you choose EAS 109 it may be used to fulfill a Science Specialty Area Requirement as well

### Goal 4: Math/ Logic Reason (3 cr)

7. Do you intend to complete the Math Specialty area? \_\_\_\_\_Yes \_\_\_\_\_ No. If you answered "yes" above you will need to complete Math 112 if you have not already done so. Math 112 also meets the requirement for this goal. If you transferred in Math 193 and intend to complete the Math specialty you will need to consult with the Math department for further instructions. If you answered no above and have not transferred in a course to complete this goal you will need to complete Math 193. Whether or not you transferred this goal completed you will still need to take either Math 193 or Math 112 to meet the pre-requisite requirements for Math 330 If you have not already completed Goal #4 write the appropriate course number in the Math/ Logic Reason section of the chart at right

### Goal 5. History/ Social and Behavioral Science (3 cr)

8. If you have not already completed Goal # 5 you may use any of the following courses to complete this goal; ANTH 150, 159, 198, 240; CMTY 222, 266; CPSY/CEEP 101; ECON 201, 205, 206; GEOG 273, 275; HIST 101, 105, 106, 140, 141, 150, 210, 211; POL 101; PSY 115, 225, 240; SOC 160, 111, 277; SSCI 104, 204. Write the appropriate course number in the History/ Social and Behavioral Science section of the chart at right.

### GOAL 6: Humanities and Fine Arts (6 cr),

9. If you have not already completed Goal # 6 you may take no more than 3 credits from any one department. One course must be from the arts and the other from the humanities. Write the appropriate course numbers in the Humanities and Fine Arts section of the chart at right
10. Do you need to take MUSE 100 to fulfill the Music Competency? \_\_\_\_\_Yes \_\_\_\_\_ No If you answered "yes" you may use MUSE 100 to complete the Arts requirement in Goal 6. If you transferred the arts portion of this goal completed with a course other than MUSE 100, you will still need to meet the Music Competency as a pre-requisite to Music 201. (Music Competency Information can be found on Page 21.).
11. The following courses may be used to meet the Arts requirement of Goal 6 if MUSE 100 is not needed: ART 130, 131; MUSM 101, 123, 126; MUSP 101, 102, 103, private lessons, ensembles 151-164, 258; TH 125, 148; FS 175, 260

**Elementary Education/MNTC Worksheet for Transfer Students**

MN Transfer Curriculum,	Cr	Gr
1. Communication ( 7 Cr)		
2. Critical Thinking (3 cr.)		
3 Natural Sciences (6-8 cr)		
4. Math/Logic Reason (3 cr)		
5. History/ Soc and Beh Sci (3 cr)		
6. Humanities/Arts (6 cr)		
7. Human Diversity (3 cr)		
8. Global Perspective (3 cr)		
9. Ethical and Civic Resp (3 cr)		
10. People and Environment (3 cr)		
Total (must be 40 cr)		
University Requirements		
PESS 122		
Electives	CR	GR

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16. Do you intend to complete the Communication Arts and Literature Specialty Area? \_\_\_\_\_ Yes \_\_\_\_\_ No. If you answered yes choose ENGL 202, 203, 215, or 216 to meet the Humanities requirement in Goal 6 as these courses will double count to meet a requirement in this specialty area. These courses will also count in this specialty area if you transferred them
17. If the Humanities requirement of Goal 6 is not already completed you may use the following courses to meet this goal; AMST 101; CMST 212, 221, 241; 184 201, FREN 110; GER 110; HUMS 250; PHIL 111, 112, 211, 212

**GOAL 7: Human Diversity (Minimum 3 credits)**

18. Even if you transferred in with Goal 7 completed you will still need to take one of the following courses to meet SCSU Racial Issues requirements: CMTY 111, 470; ETHS 201, 205, 210, 215, 220; HIST 109; HURL 102, 105; SOC 268. This goal is considered complete only if you transferred in one of the above listed courses. Racial Issues courses should be taken during your first year at SCSU. History 109 and Soc 268 may be double counted toward meeting the requirements for the Social Studies Specialty area.

**Goal 8: Global Perspective (3 Cr)**

19. If you have not already completed Goal # 8 may use one of the following courses to meet this requirement. AFST 250; ANTH 150; ASTR 120; BIOL 106; DANC 142; EAST 250; ETS 183; FORL 201, 202; FREN 201, 202; GEOG 101, 111; GER 201, 202; HIST 150; JPN 201, 202; LAST 250; MUSM 125; PHIL 111; POL 251; REL 100; RUSS 201, 202; SOC 268; SPAN 201, 202 Write the course number in the Global Perspective section of the chart at left

**Goal 9: Ethical and Civic Responsibility. (3 cr)**

16. If you have not already completed Goal # 9 may use one of the following courses to meet this requirement: CS 195, ECON 195, HIST 195, POL 195, SW 195 SOC195. Write the course number in the Ethical and Civic Responsibility section of the chart at left

**Goal 10: People and Environment (3 cr)**

17. If you have not already completed Goal # 10 may use one of the following courses to meet this requirement: BIOL 101, 105, 106, CHEM 105, ETS 260. EAS 106, PHYS 208. Write the course number in the People and Environment section of the chart at left.
18. Do you need to take a course to fulfill the Technology Competency? \_\_\_\_\_ Yes \_\_\_\_\_ No. If “yes” you may take IM 245, 260, 442, CAN/CSCI 169 or ETS 157 to meet this requirement (If you transferred in one of these courses you have already met this requirement. (Information on the Technology Competency can be found on Page 22)

**Elementary Education for Transfer Students who have an AA Degree or have completed the MNTC**

1. Have you completed an AA degree or The Minnesota Transfer Curriculum \_\_\_\_ Yes \_\_\_\_ No. If you answered "no" please turn to page 34 to chose the correct worksheet for completing the General Education Requirements.
2. If you answered yes" to #1 above you may still have some pre-requisite courses to take before you can take some of the courses in the Elementary Education Program. Please proceed with the questions below.
3. Did you transfer in Math 112 or Math 193. \_\_\_\_Yes \_\_\_\_ No If you answered yes , you have completed the pre-requisite for Math 330. If not, you will need to take one of these 2 courses.
4. Do you intend to complete the Math Specialty area?. \_\_\_\_Yes \_\_\_\_ No If you answered "yes" you will need to complete Math 112 if you have not already done so. If you transferred in Math 193 and intend to complete the Math specialty please consult with the Math department for further instructions. (When you apply for the major Math 112 will be listed with your specialty area if you also took Math 193)
5. Do you need to take a course to fulfill the Music Competency? \_\_\_\_Yes \_\_\_\_ No If you answered "yes" you will need to take MUSE 100 as a pre-requisite to Music 201. (Music Competency Information can be found on Page 21).
6. Do you need to take a course to fulfill the Technology Competency? \_\_\_\_Yes \_\_\_\_ No. If you answered "yes" you may take IM 245, 260, 442, CAN/CSCI 169 or ETS 157 to meet this requirement (If you transferred in one of these courses you have already met this requirement. (Information on the Technology Competency can be found on Page 22)
7. Do you intend to complete the Science Specialty area? \_\_\_\_Yes \_\_\_\_ No. If you answered "yes" you may not double count courses used to fulfill General Education requirements to meet Specialty Area Requirements
8. All courses used to fulfill these prerequisites should be listed as Electives on your major program form if they do not have another obvious home
9. All students must complete PESS 122, If you did not transfer this course in it is required even if you have already completed an AA degree or the MNTC

Electives	Cr	Gr

**Useful Phone Number and Contacts**

<u>Name:</u>	<u>Phone</u>	<u>Office</u>	<u>E-mail</u>	<u>Dept.</u>
<i><u>Elementary Education Faculty:</u></i>				
Bachrach, Nancy	308-4885	A-149	nlbacharach	ELED
Beniek, Barb	308-5491	A-135-3	babeniak	ELED
Dank, Mary	308-5280	A- 137-5	madank	
	ELED			
Davis, Michael	308-3944	B-250	davis	ELED
Hackbart, Karen	308-3146	A-137-2	kmhackbart	ELED
Heine, Dave	308-3878	B-131	daheine	ELED
Heine, Pat	308-4887	A-142	pjheine	ELED
Hornstein, Steve (on sabbatical Fall '05)	308-4099	A-133	shornstein	ELED
Jay, Jennifer	308-4883	B-205	jsjay	ELED
Kazemek, Frank (on sabbatical Fall '05)	308-3232	A-147	fekazemek	ELED
Kochmann, Bev	308-4729	A-151	bjkochmann	ELED
Kos, Alice	308-4847	A-133	Akos	Teacher in Res./ELED
Mann, Beth	308-4089	A-211	bjbergen	ELED
Miller, Terry	308-4953	B-241	tkmiller	ELED
Rutten, Ilene	308-3085	A -149	lrrutten	ELED
Scott-Halverson, Linda	308-3059	A-152	lscott	ELED
Serrano, Ramon	308-5467	B-250	raserrano	Chair/ELED
Subrahmanyam, Lalita	308-3057	A-271	lsubrahmanyam	ELED
Tabakin, Geoffrey	308-4292	B-205	gatabakin	ELED
<i><u>Associated Faculty:</u></i>				
Gordon, Chris	308-2117	RV 109	cmgordon	Eng. Specialty
Math Faculty	308-3001	ECC 139	math	Math Specialty
Mortrude, Scott	308-5138	AS 118	samortrude	Credit Transfer
Smale, Marcelyn	308-2285	PA 147	smale	MUSM 100 Waiver
Calverley, Darla	308-2111	AS 118	DDCalverley	Licensure
Rotto, Luther	308-4770	MC 110F	lrotto	Information Media
Simpson, Patty	308-3012	MS 269	psimpson	Science Specialty
Brenda Zamlem	308-4938	AS 118	bzamlen	CMTY Col
Trans				
Thomas O' Toole	308-4168			SS Specialty

Office Numbers:

Teacher Development	308-3007	EB A-132	Elementary & Secondary ED.
Clinical Experiences	308-4783	EB B-12	Student Teaching & Placement,
PPST			
Career Services	308-2151	AS 101	
Dean of Education	308-3023	EB A-111	Teacher Education Applications
Records & Registration	308-2168	AS 118	Graduation/Transcripts/Transfer Info

**St. Cloud State University  
Department of Teacher Development  
Long Range Class Planning**

Year	Fall	Spring	Summer

