



DEPARTMENT OF
CAMPUS INVOLVEMENT
Connecting Students, Campus and Community

ST. CLOUD STATE UNIVERSITY

Internship Program
Spring Semester 2012
Department of Campus Involvement

The Department of Campus Involvement is a part of the Division of Student Life and Development at St. Cloud State University. This department includes the functional areas of student organizations, civic engagement and service learning, campus programs, spirit groups, University Program Board, and Greek life.

There are only Civic Engagement internships available for Spring Semester 2012.

Internship Timeline

Friday, November 11 th	Applications Due- Apply online at http://www.surveymonkey.com/s/CampusInvolvementIntern
Monday, November 14 th – Wednesday, November 16 th	Internship interviews
Friday, November 18 th	Notifications made to Spring 2012 interns

Internship Responsibilities

An advanced leadership experience is provided through this program. Interns will plan and implement events and activities that fit the mission and programmatic schedule of the Department of Campus Involvement office. They can also be assigned to a primary programmatic area within the Department of Campus Involvement office. Additional internship activities may include the combined effort of all interns in the program.

Benefits of the Internship

Students who participate in the Department of Campus Involvement Internship Program have opportunities to develop themselves in the following areas:

SKILLS	IMPACT
Leadership, Service and Involvement	Learn how these concepts affect each other and communicate this through experiences completed in the internship.
Critical Thinking	Fully examine issues, hear and understand different perspectives, and apply knowledge from the internship experience to everyday life.
Facilitation	Improve the ability to develop and lead various types of group interactions.

Communication	Practice communications skills in a variety of work-related settings.
Marketing	Develop and implement marketing plans to build interest in programs and services.
Interculturalism/Diversity	Understand, appreciate and reflect on the differences between one's experiences as well as the experiences of others.
Consultation	Effectively consult with various members of the University and surrounding community.

Qualifications:

- Demonstrate highly-developed leadership and interpersonal skills and possess strong writing, planning, presentation and critical thinking skills.
- High academic achievement: Minimum Cumulative GPA 2.75
- Previous participation in at least one verifiable leadership or service experience
- Junior or returning senior standing during the term of the internship
- If seeking academic/transcript credit - approval for academic credit through major department is needed
- Obligation contract stating agreement to participate in the program throughout the entire duration of at least one semester.
- Must be able to pass a reference check and/or background/SCSU Code of Conduct check

Internship for Credit

Students can apply to take the internship for credit through a faculty department. The Department of Campus Involvement staff can provide the necessary information to present this internship opportunity as a for-credit experience.

Mandatory Internship Commitment

The internship is a semester-long commitment in Spring 2012.

Spring Semester Hours

Internship Shadowing & Orientation: 3-4 Days in December 2012 (Before fall semester ends)

Intern team meeting: 1 hour time block for Intern meetings each week

Weekly internship hours: 10 hours per week (One semester)

Type of Duties Performed

You can expect to engage in the following type of duties throughout the internship experience, regardless of the functional area or specific program you are assigned to work with (i.e. Director of Campus Involvement, Student Organizations program, Fraternity/Sorority Learning Community program, or Civic Engagement program) :

- Event Organizing
- Administrative Work
- Liaison & Communications
- Education Facilitation/Presenting
- Marketing & Media Relations

Research