Herberger Business School

Report Parameters Example

All HBS cost centers



* Leave “*Month-end*” field blank for up-to-the-minute report
* Enter (calendar year/month) for month-end report
* Cannot run a given month-end report until that month has ended

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Report Parameters Example

All HBS Sponsored Programs cost centers



* Leave “*Month-end*” field blank for up-to-the-minute report
* Enter (calendar year/month) for month-end report
* Cannot run a given month-end report until that month has ended