

Atwood Memorial Center Council Meeting Minutes
Monday December 1, 2009 11:00 a.m.-12:00 a.m. Granite Room

Present: Bretta Edwards, Bob Klackner, Rick Hampton, Stephen Miller, Matt Timmerman, Maxine Buttweiler, Diana Rehling, Margaret Vos, Kristin Rucks, Matt Trombley, Bill Tourville, Brent Delong, Jessica Ostman, Lexa Shrestha

Absent: Michael Jamnick, Laura Van Court, Amanda Baxter, Amy Trombley, Julie Lo

Edwards called the meeting to order at 11:00 a.m.

A motion was made by Rehling to approve the minutes from November 23, 2009. Buttweiler seconded. Motion passed.

DIRECTORS REPORT:

- **Sodexo Food Services Report:**
The catering director will contact the customer with complaints regarding the hot chocolate. A hot chocolate machine has been ordered for all future events.
- **Atwood Customer Service Report:**
Sodexo indicated that they would coordinate the cleaning of the tables in the Quarry with the schedule of events for that space so the timing would match up and tables would be cleaned consistently.
- **Construction Update: Coffee Shop**
The contract has gone to Donlar Construction. To date there is still no name brand assigned to the new coffee shop. Negotiations continue and there should be a decision by mid December. Construction will begin at the end of December 2009.
- **Visioning Committee Update:**
The RFP for the pre-design phase went out on December 1, 2009 to 12 architectural firms. The proposals are due on December 10 by 3:00pm. The committee will interview 2-3 firms on December 15 and will make a decision soon after. By March 15, 2010 roughly fifty percent of the plans need to be complete in order to put the referendum to a vote in April during the regular Student Government elections.

OLD BUSINESS:

- **Fiscal Year 2011 Budget Sub-Committee:**
The sub-committee (Edwards, Buttweiler, Baxter, Shrestha, Vos) presented the FY 2011 budget proposal to the Council. Shrestha made a motion to approve the FY 2011 budget as submitted. Buttweiler seconded. Motion passed.
(Note: This approved budget for FY 2011 will be presented to Fee Allocation and submitted to the Office of the Chancellor office by April 1, 2010).
- **Cell Phone Repeater Update:**
Delong will meet with Steve Ludwig, Vice President for Administrative Affairs, to discuss legal issues related to using a 3rd party carrier for the repeater. He will report at our next meeting in January, 2010.
- **Campus Connections Update:**
The Council reviewed Bob Sullivan's responses to their questions/concerns from his presentation at the November meeting. Klackner reported that after a one year trial, Mr. Sullivan should have a

better idea of how his service is doing, and at that time Atwood Center Council could make a decision as to whether or not to provide the service to SCSU students. Shrestha made a motion to table any further discussion and to form a subcommittee to further review this option of transportation, and will report back to the Council at our March 2010 meeting. Buttweiler seconded. Motion passed.

- **AMC Mission Statement-House Rules:**

Currently, all of Atwood Center's usage policies apply to those individuals who have a reason to be using the facility. The new "House Rules" will apply to those individuals who do not have a specific purpose for using the facility. This proposal was presented to the Vice President of Student Life & Development, the Director of Public Safety and the Special Advisor to the President, and all approved this new policy. Buttweiler made a motion to approve the new policy as stated below. Shrestha seconded. Motion approved.

**INDIVIDUAL AND GROUP USE ATWOOD MEMORIAL CENTER
ACTIVITIES, SERVICES AND FACILITY**

Individuals and groups invited to use the activities, services, and facility of Atwood Memorial Center includes:

- A. Currently registered St. Cloud State University students, with current identification, and their guests.
- B. All student organizations registered with Student Activities and their guests.
- C. Faculty and Staff members of the University, with current identification, and established Faculty and Staff organizations and their guests
- D. General Public may use the Union facility to the extent that such use does not interfere with the use of the Union by the members of the University community. Accordingly, the Director or her/his designee may, at her/his discretion, limit general public use of the Union at any given time.
- E. Guests of the Union shall be limited to the use of the facility accommodating the function to which they have been invited, and other general public facilities and services.

NEW BUSINESS:

- **Apocalypse Meeting Room Name Change:**

The Apocalypse meeting room in Atwood Center has functioned as a coffeehouse, a smoking room and now a meeting room. The question is: should the room be renamed. Shresha made a motion to form a subcommittee to discuss the possible renaming of the Apocalypse. Buttweiler seconded. One abstention. Motion passed. Edwards, Shrestha and DeLong will make up the subcommittee.

OTHER BUSINESS:

- Next meeting will be Tuesday January 19 from 10:00am-11:00am in the Mississippi room.

Tourville made a motion to adjourn. Buttweiler seconded. Motion passed. Meeting adjourned at 12:00 pm