

Atwood Memorial Center Council Meeting Minutes
Monday October 26, 2009 11:00 a.m.-12:00 a.m. Mississippi Room

Present: Bretta Edwards, Bob Klackner, Rick Hampton, Maxine Buttweiler, Brent DeLong, Julie Lo, Diana Rehling, Michael Jannick, Margaret Vos, Kristin Rucks, Amy Trombley, Amanda Baxter, Matt Trombley, Jessica Ostman, Matt Timmerman

Absent: Bill Tourville,

Guests: Brandon Johnson, Mark Anderson and Steve Paasch, GLT Architects

Vos called the meeting to order at 11:00 a.m.

A motion was made by Buttweiler to approve the minutes from September 28, 2009. Jannick seconded. Motion passed.

- **DIRECTORS REPORT:**

- **Sodexo Food Services Report:**

Miller acknowledged that Sodexo has been short staffed in catering resulting in the reported communication issues. Sodexo has now hired a new catering director, Matt Timmerman, who has been working on resolving those customer/communication issues and things have already improved as a result.

- **Atwood Customer Service Report:**

Klackner reported that there was a major overhaul of equipment in Ritsche this past summer and problems with that overhaul are just now coming to light. Customers who had issues have been contacted and the sound issues have been resolved.

- **Construction Update: Coffee Shop**

GLT Architects gave a powerpoint presentation of the renderings for the new coffee shop to be located in the current East Lounge area. Construction would take place over the winter break, to be open when the students return in January. The brand would be Starbucks, not Caribou, as Caribou no longer does the "Proudly Brew" concept.

- **Visioning Committee Update:**

Vos will be working with university administration regarding the pre-design planning process. The money has been set aside in Atwood's budget to do this pre-design phase with the hope of having it ready for a vote by students April 12-14, 2010.

- **Traffic Count**

Edwards informed the Council that the traffic count this year was conducted on Wednesday October 14, 2009. The count is conducted on the same Wednesday every year. The grand total for this year was 11,517. The count is taken each hour, every hour via electronic counters at all entrances except the main east and west entrances, where the count is down by hand counters.

OLD BUSINESS:

- **Election of Officers-Chair and Vice Chair:**
Edwards elected as Chair. Baxter elected as vice-chair
- **Food Service Surveys to Students and Faculty Last Spring-Update:**
Atwood Administration and Sodexo has met twice since the survey last spring to discuss the survey results. It was clear that people were asking for healthier options and better seating areas. Sodexo is starting a logo campaign “smart choice” to identify those healthy choices and what exactly that means to “eat healthy”.

NEW BUSINESS:

- **Fiscal Year 2011 Budget Sub-Committee:**
The Fee Allocation Committee will tour Atwood Center on November 2, 2009 . The budget sub-committee (Vos, Edwards, Buttweiler, Baxter, Shrestha) will meet on Monday November 16 to work on the proposed budget to be brought to the Council for approval at the December meeting.
- **Bicycle Parking:**
Delong noted that bike rack locations on campus were being looked at. He will meet with Dave Lee from Buildings and Grounds to discuss additional options for next year. Further discussion was tabled until the February 2010 Council meeting at which time Delong will report back his findings.
- **Cell Phone Repeater:**
Delong contacted a company in Rochester, Minnesota to discuss the possibility of purchasing dual band repeaters. The cost per unit would be approximately \$1,500/unit not including cable. The company indicated that if we were to purchase two cell phone repeaters for the main floor, it would most likely improve the quality of our reception.
Jamnick made a motion to move forward with the purchase of two (2) cell phone repeaters for Atwood Center. Trombley seconded. Motion passed.
At the November Council meeting Delong will report back on the progress towards the purchase and installation of the two repeaters.

OTHER BUSINESS:

- Edwards asked the question as to what happened to MTVu. Atwood Center’s 3-year contract with them expired in August 2009 and the contract was not renewed. The equipment belonged to MTVu and was removed at the end of the contract. The Underground flat screen T.V will be put up in place of the MTVu television.
- Atwood Center is in the process of updating our PromoTV system. Klackner will report on the status at our November Council meeting.
- Next meeting will be Monday November 23rd at 11:00 a.m. in the Granite Room.

Buttweiler made a motion to adjourn. Baxter seconded. Motion passed. Meeting adjourned at 12:00 pm

